

Partially Scheduled Students (Trial Scheduling Load)

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This tab allows you to produce the Partially Scheduled Students report for the trial scheduling load. The report lists the number of unscheduled and scheduled course requests and total course requests. The numbers are computed using the period control (i.e., the number of class periods per day the course meets multiplied by the number of semesters taken).

The report is generated after a trial run. For the scheduling load function, print the report before accepting the load.

View report:

Field	Description
Grades	Select a grade level, or select *All* to include all grade levels.
Student ID	Type the student ID. Leading zeros are not required. Or, click **Directory** to select one or more students from the directory. Leave blank to include all students.

Click **Retrieve Report**. Review, save, or print the report.


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