

Create Next Year District Courses

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Scheduling > Utilities > Create NY Master Schedule > District

This utility creates next year district courses (i.e., the district master schedule) from current year district courses in Grade Reporting.

If next year master schedule information already exists, the utility is disabled, and the following message is displayed: “The Next Year Master Schedule Information already exists. You will NOT be able to run this utility to create courses.”

Create next year district courses:

Field	Description
District Courses	The field is automatically selected, indicating that the district courses will be created. The field is disabled if courses have already been created.

NOTE: If the **Maximum Course Number Length** in Scheduling (Maintenance > Master Schedule > District > District Control) is different than the current year **Maximum Course Number Length** in Grade Reporting (Maintenance > Tables > District Control Table), the courses are created using the crosswalk table that was created in Scheduling when the **New Course Number Length** was changed to match the new district master schedule on the District Control tab.

After the new course number length has been committed, the crosswalk table will no longer exist, and the courses in current year Grade Reporting will be zero padded to the correct length for next year based on the options selected on the Scheduling District Control tab.

Click **Create**.

- You are prompted to confirm that you want to create the courses. Click **Yes**. The process is complete when the progress bar is 100% complete.
- The Show Errors button is enabled if any courses from Grade Reporting could not be

copied to Scheduling because the course numbers are already used in Scheduling as proxy numbers. Click Show Errors to view a list of those courses. Review, save, or print the report.


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