



# Delete Next Year Campus Courses



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**Scheduling > Utilities > Delete NY Master Schedule > Campus**

This utility deletes next year campus courses (i.e., the campus master schedule). The next year master schedule information is deleted before the new next year master schedule is created from the current year master schedule.

At the campus level, all student requests and schedules must be deleted before you can delete campus courses. If student requests or schedules exist, course or section information cannot be deleted.

If the information has been deleted, the message "Empty" is displayed next to the field.

**Use extreme caution when using this utility.**

## Delete next year campus courses:

Select the data you want to delete.

- If student requests or schedules exist, the **Campus Courses**, **Campus Sections**, and **Campus Proxies** fields are disabled, and you cannot delete next year campus courses.
- If you select **Campus Courses**, the **Campus Sections** field is automatically selected.
- **WARNING:** If you select **Campus Proxies**, all proxies are deleted and must be recreated individually by the campus. Proxies are not created from the current year master schedule.

Click **Delete**.

You are prompted to confirm that you want to delete the selected data. Click **Yes**. The process is complete when the progress bar is 100% complete.



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