

## **Student Requests (Unload) (Export)**

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# **Student Requests (Unload) (Export)**

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#### **Export data:**

Field	Description
	Type a password for the file, up to ten characters. To import this file using the import (Unload) utility, the user will need to type this password. <b>CAUTION:</b> Record this password.
<b>Verify Password</b>	Retype the password to confirm that you typed it as intended.

Click **Export**. You are prompted to open or save the zipped file. Save the file in a known location.

If errors are encountered, click **Show Errors** to view the error report. Review, save, or print the report.



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