


# Individualized Education Program (IEP) Goals

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Every student enrolled in special education must have an Individualized Education Program (IEP) that describes the student's educational goals and objectives. The IEP Goals tab allows the district to create a list of IEP goals. Then campus staff can include any of these goals in a student's IEP.

A goal is a subject area in which the student is to be instructed. Each goal is associated with a series of performing objectives, and each performing objective is associated with a series of enabling objectives.

## Update data:

Existing goals are displayed.

Click **+Add** to add a goal. A pop-up window opens.

| Field | Description |
|---|---|
| **Goal** | Type a two-character ID for the goal. |
| **Description** | Type a description for the goal, up to 50 characters. |

Click **OK** to close the window.

Click **Save**.

## Other functions and features:

| | |
|---|---|
|  | Edit a record.<br>Update the fields as needed, click **OK**, and then click **Save**. The changes are displayed in the grid. Or, click **Cancel** to close the window without making changes. |
|  | Delete a row.<br>1. Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time.<br><br>2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**.<br><br>You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved). |


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