


# Timely Evaluation

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This tab allows users to maintain evaluation information for enrolled and non-enrolled students identified for SPPI-11 (Timely Initial Evaluation) or SPPI-12 (Early Childhood Transition).

## View data:

Select a student

❑ To retrieve a student's records, select the student in one of the following ways:

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|---|---|
| **Student** | Begin typing the student ID (with leading zeros) or last name. As you begin typing, a drop-down list displays students whose ID or last name *begins with* the numbers or characters you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.<br><br>The student can also be located by typing the name in one of the following formats:<br><br>• Last name, comma, first name (smith, john)<br>• Last name initial, comma, first name initial (s,j)<br>• Comma, first name (,j) |
| **Texas Unique Stu ID** | Type all or part of the student's Texas Unique Student ID to retrieve students whose ID *begins with* the characters you typed.<br><br>If the student does not have a Unique ID, click TSDS Unique ID button to connect to the TSDS Unique ID Web Service and obtain an ID. Your LEA must have the appropriate credentials through Texas Education Agency Login (TEAL) before this functionality can be used.<br>Review the Assign a TSDS Unique ID guide for additional information. |
| **Directory** | Click to select a student from the Directory. |
| **(photo)** | If a photo exists for the student, the student photo is displayed.<br><br>From Registration > Maintenance > Student Enrollment, you can change the student photo:<br><br>1. Hover over the image, and click **Change**. The Change Student Photo window opens.<br><br>2. Click **Choose File**. Locate and open the file for the new image.<br><br>3. Click **Save**. The window closes, and the new image is displayed.<br><br>Photos are not displayed in all applications. They are displayed in Attendance (Inquiry), Discipline, Grade Reporting, Graduation Plan, Health, Registration, and Scheduling. They are not displayed in Special Ed or Test Scores. |

## Evaluation:

| | |
|---|---|
| **Evaluation Campus** | Enter the Campus ID (up to 9 digits). |
| **Concent to Evaluation Received Date** | Type the date, or click to select the date from a calendar. |
| **Eligibility Evaluation Date** | Type the date, or click to select the date from a calendar. |
| **In-District Evaluation Delay Days** | Displays the number of student absences beginning the first instructional day after the Consent To Evaluation Received Date through the Eligibility Evaluation Date.<br><br>The system automatically calculates this value using the student's attendance track calendar and attendance records entered on (Attendance > Maintenance > Student > Student Posting > By Individual).<br><br>**NOTE**: This field is disabled for non-enrolled students. |
| **Reporting Evaluation Delay Days** | Displays the calculated evaluation delay days used for reporting.<br><br>To manually adjust the value, select **Override Reporting Evaluation Delay Days**.<br><br>**NOTE**: This field is disabled for non-enrolled students. |
| **Override Reporting Evaluation Delay Days** | Select to manually enter a value in **Reporting Evaluation Delay Days**. When not selected, the field uses the calculated **In-District Evaluation Delay Days**, if applicable.<br><br>**NOTE**: This field is disabled for non-enrolled students. |

## Eligibility Determination:

| | |
|---|---|
| **Eligibility Determination Date** | Type the date, or click to select the date from a calendar. |
| **IDEA Indicator** | Select if the student is eligible for special education services under the Individuals with Disabilities Education Act (IDEA). |
| **Reason No SPED Services** | Use the dropdown box to select the applicable **Reason No SPED Services** code. |

## Delay Reason:

| | |
|---|---|
| **Evaluation Delay Reason** | Use the dropdown to select the **Evaluation Delay Reason** code. |
| **Eligibility Delay Reason** | Use the dropdown to select the **Eligibility Delay Reason** code. |

## Early Childhood Transition:

| | |
|---|---|
| **Original ECI Services Date** | Type the date, or click to select the date from a calendar.<br><br>This field automatically populates when the following SPPI-12 conditions are met:<br>•<br>The student's grade level is EE (Registration > Maintenance > Student Enrollment > Demo1).<br>•<br>The student is between 0 and 3 years old as of September 1st.<br>•<br>SPPI-12 is selected.<br>•<br>**ECI** is selected on Registration > Maintenance > Student Enrollment > SpecEd. |
| **Transition Notification Date** | Type the date, or click to select the date from a calendar. |
| **Transition Conference Date** | Type the date, or click to select the date from a calendar. |
| **ECI Referral Reinitiated Indicator** | Select if the student's Early Childhood Intervention (ECI) referral was reinitiated. |

❑ Click **Save**.


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