

SEM0620 - TEA RDSPD Disability Report

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This report lists students who are receiving special ed services through Public Law 105-17 and are enrolled in the regional day school program for the deaf. The Superintendent Certification letter is printed. The data can be saved to a file for TEA submission.

Campuses that have been excluded from district reporting are not included.

Run the report:

Parameter	Description
Ending School Year (YYYY)	Type the four-digit **ending** school year.
Report Date as Specified by TEA (MMDDYYYY)	Type the date, or click to select the date from a calendar.
Ignore FIE Rep Date and IEP Dates (Y, N)	Y - Ignore the Full and Individual Initial Evaluation (FIE) report date and Individualized Education Program (IEP) dates. If Y, all students are printed regardless of the IEP services-initiated, annual review, and FIE report dates. Students with an assessment due are not printed on the Exception Listing. N - Use the FIE report date and IEP dates. If N, data is only printed for students who have a current FIE report date and a current IEP services-initiated or annual review date (the greater of the two) in their records. Students with an assessment due are printed on the Exception Listing. The following are excluded from the report: • Students 22 years of age on or before September 1 of the current school year • Students under 3 years old, or students 3 years old with a birthday after September 1 of the current school year • Students who enrolled after September 1 of the current school year
Print Student SSN (Y, N)	
Report	Select one: **TEA RDSPD Disability Report** - Print only the TEA RDSPD Disability report. **Summary by Age** - Print only a summary report by age. **Summary by Ethnicity** - Print only a summary report by ethnicity. **Report Certification** - Print only the report certification.

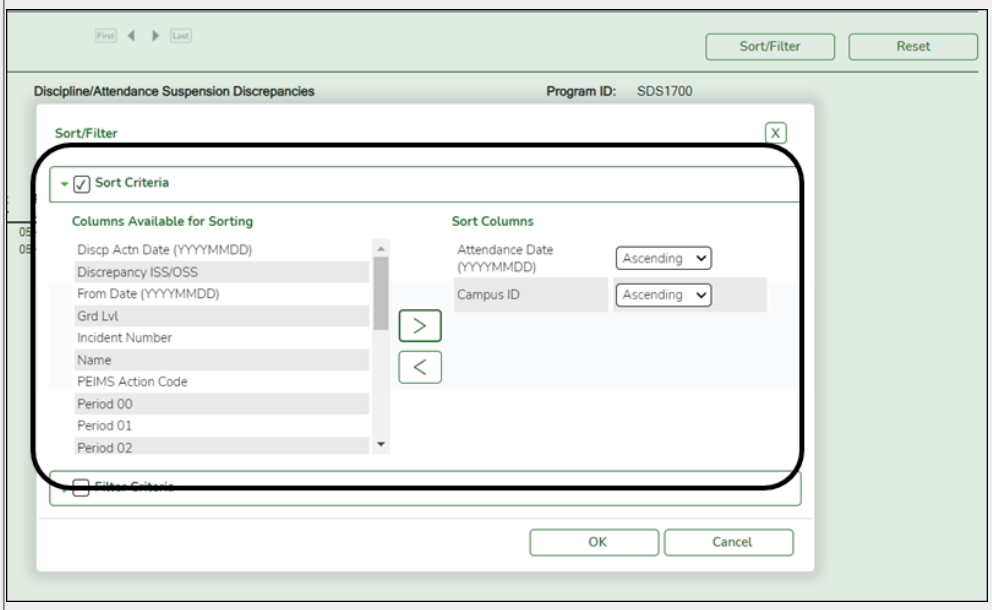
Other functions and features:

Sort

Sort report data.

You can sort data to make it easier to review or find records in the reports. Not all reports allow this option.

In the report window, click **Sort/Filter** to open the Sort/Filter window. By default, the **Sort Criteria** section is expanded. If not, click **Sort Criteria**.



(Left grid) Columns Available for Sorting	Click the field by which you want to sort, and then click >. The field moves to the right grid. Continue moving fields to the right grid as needed.
(Right grid) Sort Columns	You can rearrange the fields to indicate the order in which you want the sort applied. Click a field name, and drag it up or down to a new location. • In the right grid, for each field, indicate if you want that data sorted in ascending (e.g., A-Z, 0-9) or descending (e.g., Z-A, 9-0) order. • To remove a field from the sort, select the field, and then click < to move it back to the left grid.

Select the **Sort Criteria** check box and click **OK** to apply the selected sort criteria to the report.

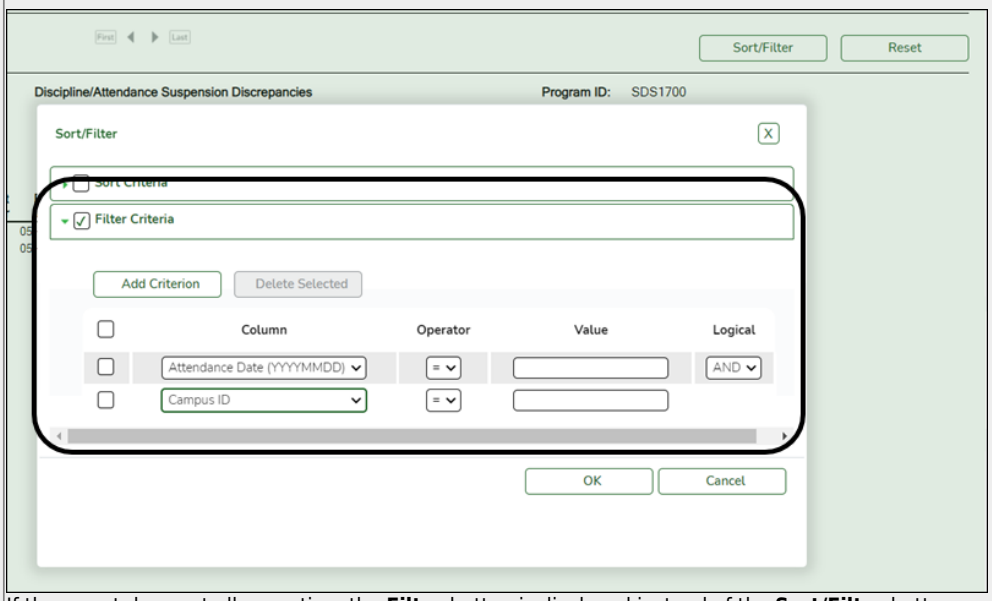
Click **Cancel** to close the window without re-sorting.

Filter Filter report data.

Filter

When you want to view only certain data, you may find it useful to filter the report data. You can use specific criteria to retrieve only the data that you want. Not all reports allow this option.

From the report window, click **Sort/Filter** to open the Sort/Filter window. By default, the **Sort Criteria** section is expanded. Click **Filter Criteria** to expand the **Filter Criteria** section.



If the report does not allow sorting, the **Filter** button is displayed instead of the **Sort/Filter** button, and sort criterion fields are not available.

Click **Add Criterion** to add new filter criteria. A blank row is added to the grid.

Column	Select a field by which to filter the data. The drop down lists the columns that appear on the report.
Operator	Select an operator. = Equals ≠ Not equals › Greater than ≥ Greater than or equal to ‹ Less than ≤ Less than or equal to
Value	Type the value by which you want to filter. For example, if you selected a date in the **Column** field, type a date to view only data for a specific date. **Note:** When filtering report data by date, you must use the following formats: • If the date is displayed in the MM/DD/YYYY format, the filter value must be in the YYYYMMDD format. • If the date is displayed in the MM/YYYY format, the filter value must be in the YYYYMM format. • If the date is displayed in the MM/YY format, the filter value must be in the YYMM format.

Add Criterion	Add another row. Select the logical connector (*AND* or *OR*) in the **Logical** field. Continue adding rows as needed. The **Logical** field does not appear until you click **Add Criterion** to add an additional row. • Using the AND operator limits search results, because the program looks only for records that contain both criterion. • Using the OR operator expands search results, because the program looks for records that contain either one criterion or the other, or both.
Delete Selected	Delete selected row. Select the row, and then click the button. The row is deleted from the filter criteria.

Click **OK** to apply the selected filter criteria to the report.

Click **Cancel** to close the dialog box without applying a filter.

NOTE: Some applications allow you to filter by specific data:

In Test Scores, you can filter report data to include only students who are enrolled in special programs. When filtering report data for At Risk, PRS, and GT programs, you must select 1 (Yes) or 0 (No) in the **Value** field. For example, if you filter report data for the At Risk program by selecting *Equals* in the **Operator** field and *Yes* in the **Value** field, no data is displayed; however, if you select *1* in the **Value** field, the At Risk data is displayed.

Reset	Reset report data. Click to restore the report to the original view, removing all sorting and filtering that has been applied.

The report can be sorted or filtered only when the **TEA RDSPD Disability Report** is selected.


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