

Make a Help Page Obsolete

If a Help page must be removed from Help, it must still be retained.

Phase I:

Copy the page into the 'obsolete' namespace. Add "Obsolete" to the title and description. Also, add any notes about when/why the page was removed.

The screenshot shows a help page for '(OBSOLETE) PET Export'. The breadcrumb trail is 'Registration > Utilities > PET Export'. A yellow box contains the text: 'This utility was removed with update 3.2.50 May 2018. Replaced by UID Enrollment functionality on Registration > Utilities > Texas Unique Student ID Processing > UID Export.' Below this, a blue box contains the description: '(OBSOLETE) This utility exports the Personal Identification Database (PID) Enrollment Tracking (PET) enrollment data and withdrawal dates for students in grade levels EE-12. Data is exported to an .xml file. The PET export file includes the following data elements: Student ID, First name, Middle name.'

Be sure 'obsolete' is not displayed in the table of contents. Follow [these instructions](#), except use the **Namespaces id to skip** option.

plugin>indexmenu>skip_index

Namespaces id to skip. Use the Regular Expression format.
Example: /(sidebars|private:myns)/

`/^(wiki|playground|general|interfaces|obsolete|releasenotes)$/`

Phase II:

Save off the page and all include file text as a text file and store in a common location (L:\TCC\Archive\Documentation Team\HELP Archives). When deleting includes, be sure to:

- Delete include files that are only included in the obsolete files. Keep the existing files clean.
- Do not delete includes that are used elsewhere.

From: <https://help.ascendertx.com/documentation/> - **Documentation Team - Internal**

Permanent link: https://help.ascendertx.com/documentation/doku.php/systems_documentation_analyst/make_a_help_page_obsolete

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