

# **admin\_enable\_access\_by\_grade\_level**



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**Scheduling > Maintenance > Master Schedule > Campus > Campus Control**

This page allows you to grant or deny access by grade level to the Student Course Requests system.



**NOTE:** In order for students to be able to log in, all grade levels at the campus must have a row in the StudentPortal Course Requests section and the status must be either *View* or *Open*.

Save
School Year: 2022 - 2023

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**CAMPUS CONTROL**
SELECTION
COURSES
SECTIONS
PROXIES
INSTRUCTORS
STUDENTPORTAL MESSAGE
COPY COURSE SECTION

Campus: 001 School  
Address: 1407 001 Street  
Alamo City, TX 95095

Phone: (555) 628-9635  
Fax: (555) 628-7492

School Year:  
2022 - 2023

Scheduling

Max Sems Allowed:

Low Grade:

High Grade:

Schedule Withdrawn Students:

Period Begin:

Period End:

Norm Prd Cntrl:

Delete	Priority	Grade
	1	<input type="text" value="12"/>
	2	<input type="text" value="11"/>
	3	<input type="text" value="10"/>
	4	<input type="text" value="09"/>

+ Add

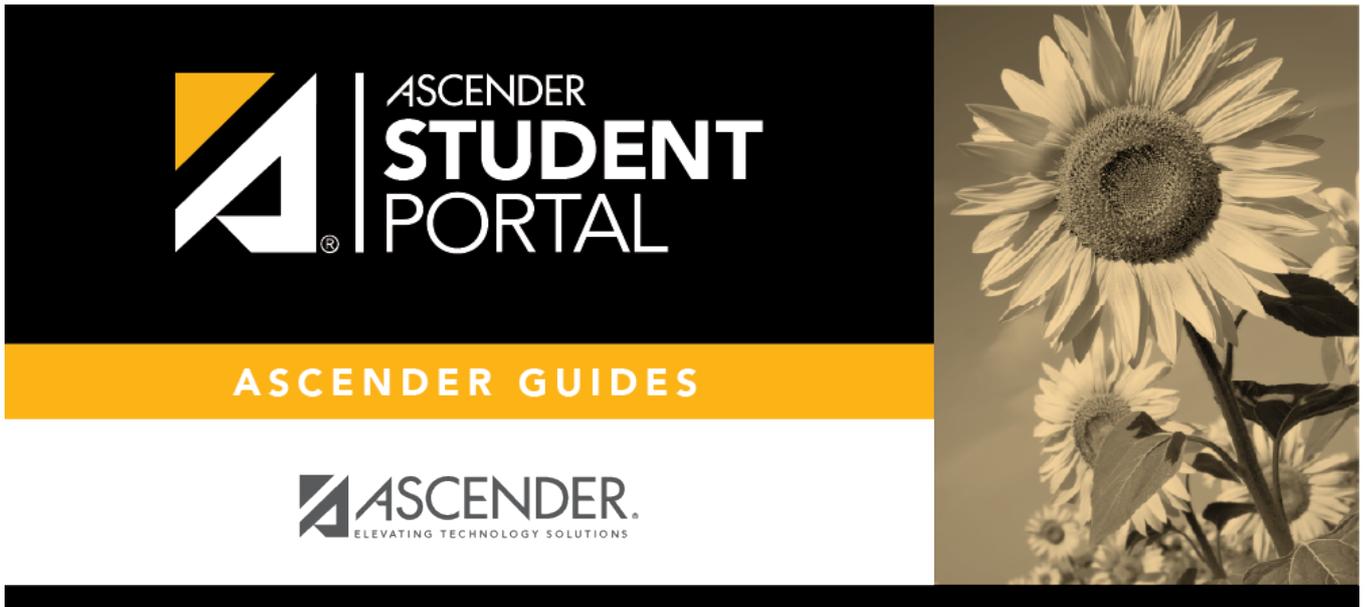
Delete	Grade	Status
	<input type="text" value="09"/>	<input type="text" value="Open"/>
	<input type="text" value="10"/>	<input type="text" value="Open"/>
	<input type="text" value="11"/>	<input type="text" value="Open"/>
	<input type="text" value="12"/>	<input type="text" value="Open"/>

+ Add

Under **StudentPortal Course Requests** click **+Add** to add the access status for a grade level.

A blank row is added to the grid.

<b>Grade</b>	<p>Select the grade level that is being assigned/denied access to StudentPortal. All grade levels at the campus must be added.</p> <p>Grade level rows will be sorted in ascending order when the page is saved.</p>
<b>Status</b>	<p>Select the status for the grade level.</p> <ul style="list-style-type: none"> <li>• Select <i>Open</i> if students can submit course requests through StudentPortal.</li> <li>• Select <i>Closed</i> if students cannot view or submit course requests through StudentPortal.</li> <li>• Select <i>View</i> if students can only view course requests through StudentPortal.</li> </ul>
	<p><a href="#">Delete the access status for a grade level.</a></p> <ol style="list-style-type: none"> <li>1. Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time.</li> <li>2. Click <b>Save</b>. You are prompted to confirm that you want to delete the row. Click <b>Yes</b> to continue. Otherwise, click <b>No</b>.</li> </ol> <p>You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).</p>



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