

attendance_body

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Semester Select the semester you want to view attendance for.

Detailed Attendance

tendance													
Semester: 1	Detail	ed View						_			All At	tendan	nco
Detailed View	Period	Course	🛊 Instructor 🌲	8/26∉	8/29⋕	9/3∦	9/12⋕	9/13⋕	9/16⋕	9/17⋕	9/19⋕	9/24∳	
Calendar View	0	ADVISORY	WILLIS, ANTHONY VICTORIA		E								
Totals View	1-2	HLTH SCIENCE TH	WOLFORD, YENI		E								
Legend	3	ALGEBRA II	VARGAS, OLGA		E								
U: Unexcused Absences	4	US HIST	AGUILERA, L ADELA		E								
T: Tardies	5	MATH MEDI PRO	VARGAS, OLGA		E								
E: Excused Absences	6	ANATOMYPHYS	WEAVER, VALERIA		E					•			
S: SCHOOL RELATED	7	ENGLISH III	WILLIS, ANTHONY VICTORIA		E								
	8	READING I	WILLIS, ANTHONY VICTORIA	V	E		V						

Detailed Attendance (All Attendance) is the default view.

Your schedule is displayed. The date appears in the column heading *only* if you were marked absent or tardy for any period during that day.

If you were present and on time for the entire day, nothing appears for the date.

If you were *not* present for the entire class, a code appears for the period and date. A description of each code is displayed in the **Legend**.

All Attendance/Only Absences View

The **Only Absences** view is selected by default, which displays the four main absence types:

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- Unexcused Absence (U)
- Tardy (T)
- Excused Absence (E)
- School Related (S)

□ Click or tap the **All Attendance** button to toggle to see all types.

All applicable codes are listed in the **Legend**.

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□ Click or tap the **Detailed** button to return to **Simple** view.

MOBILE DEVICE USERS: On a mobile device, if you have numerous absences, you may need to tap a row to open the Details view in order to see all absences for a particular class.

Calendar View

□ Click or tap **Calendar View**.

ttendance																					
Semester: 1	Cale	nda	ar \	/iev	N																
Detailed View	August 2019						September 2019						October 2019								
Calendar View	Sun	Mon	Tue	Wed	Thu	Fri	Sat		Sun	Mon	Tue	Wed	Thu	Fri	Sat		Sun	Mon	Tue	Wed	Т
	28	29			1	2	3		1	2	3	4	5	6	7		29		1	2	
Totals View	4	5	6	7	8	9	10		8	9	10	11	12	<u>13</u>	14		6	7	8	9	
Legend	11	12 19		14 21	15 22	16 23	17 24		15 22	<u>16</u> 23	<u>17</u> 24	18 25	<u>19</u> 26	20 27	21 28		13 20	14 21	15 22	16 23	
U: Unexcused Absences	25	26	20		<u>22</u>		31		22	30	1	2	3	4	5		20		22		
T: Tardies	1	2		4	6			nce	det	ails	for	08		/20	19	×		4	5		
E: Excused Absences S: SCHOOL RELATED	No	vemb	er 20)19	ſ	Peri	od	Clas	5				A	ttend	lance		ап	uary :	2020		
3. SCHOOL REERIED	Sun	Mon	Tue	Wed		0		ADV	ISOR	(E				n	Mon	Tue	Wed	11
	27	28	29	30		1		HLT	H SCIE	ENCE	TH		E				2	30	31	1	
	3	4	5	6		3		ALG	EBRA	Ш			E					6	7	8	
	10	11	12	13		4		USE					E				2	13	14	15	
	17	18	19	20		5							E				2	20	21	22	
	24		26	27		7			LISH		3		E				5	27	28		
	1	2				8			DING				E						4	5	

All months for the selected semester are displayed.

If you were not present for the entire class for any period of the day, the code is listed in the calendar date for each period you were not fully present.

□ Click or tap the date to view details for that date.

Calendar	View				
August 201	19				
Sun	Mon	Tue	Wed	Thu	Fri
28	29			1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	28	27	28	29	E
					E E E
	August 201 Sun 28 4 11 18	28 29 4 5 11 12 18 19	Sun Mon Tue 28 29 30 4 5 6 11 12 13 18 19 20	Sun Mon Tue Wed 28 29 30 31 4 5 6 7 11 12 13 14 18 19 20 21	Sun Mon Tue Wed Thu 28 29 30 31 1 4 5 6 7 8 11 12 13 14 15 18 19 20 21 22

The detailed date view opens in place of the month.

For each period you were absent or tardy, the attendance code and description are displayed and color coded according to severity of the absence. The period is only listed if you were marked absent or tardy for that period.

 \Box Click [X] to close the detail view.

The full month is again displayed.

Totals View

Click or tap **Totals View**.

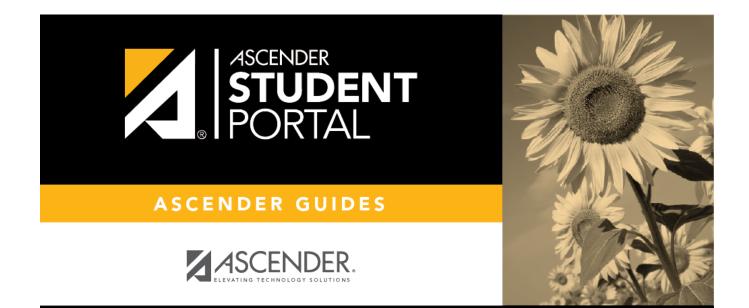
Your classes are listed by period, and the total number of excused absences, unexcused absences, school-related absences (e.g., UIL events or field trips), and tardies for the selected semester are listed.

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The **Total Absences** column displays semester totals for all absence types, excluding tardies.

Instructor If the instructor has provided an email address, his name is displayed as a link to his email address.

MOBILE DEVICE USERS: Tap a row to view semester totals for the class.



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