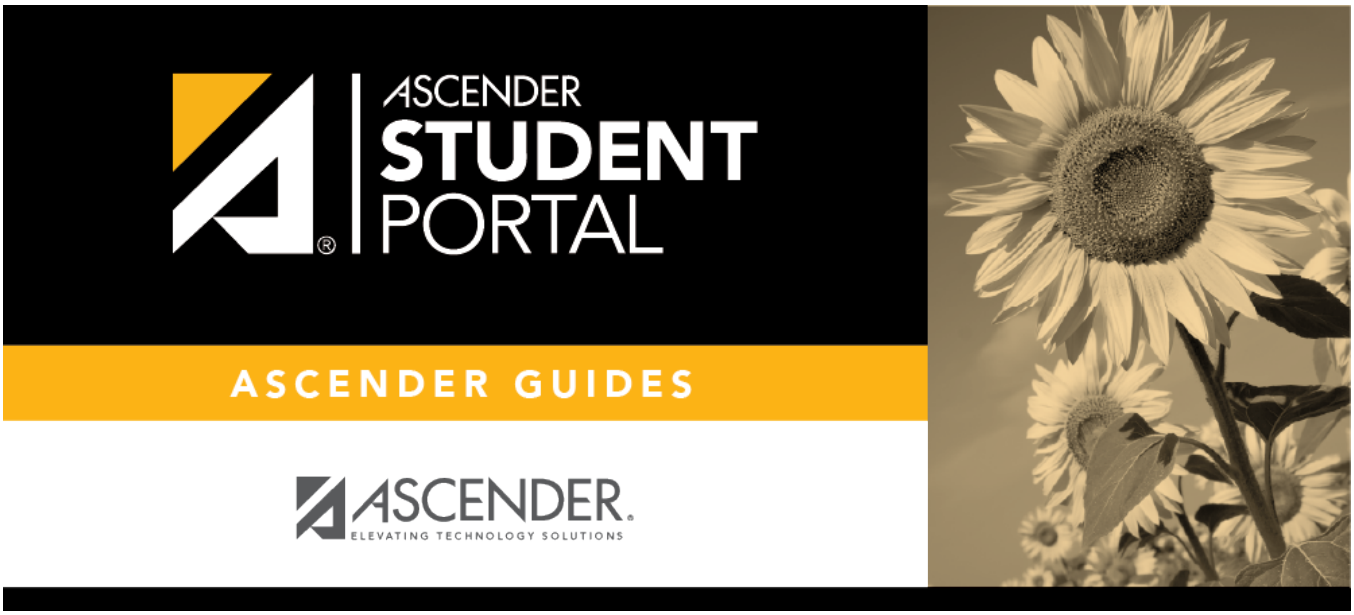

attendance_body

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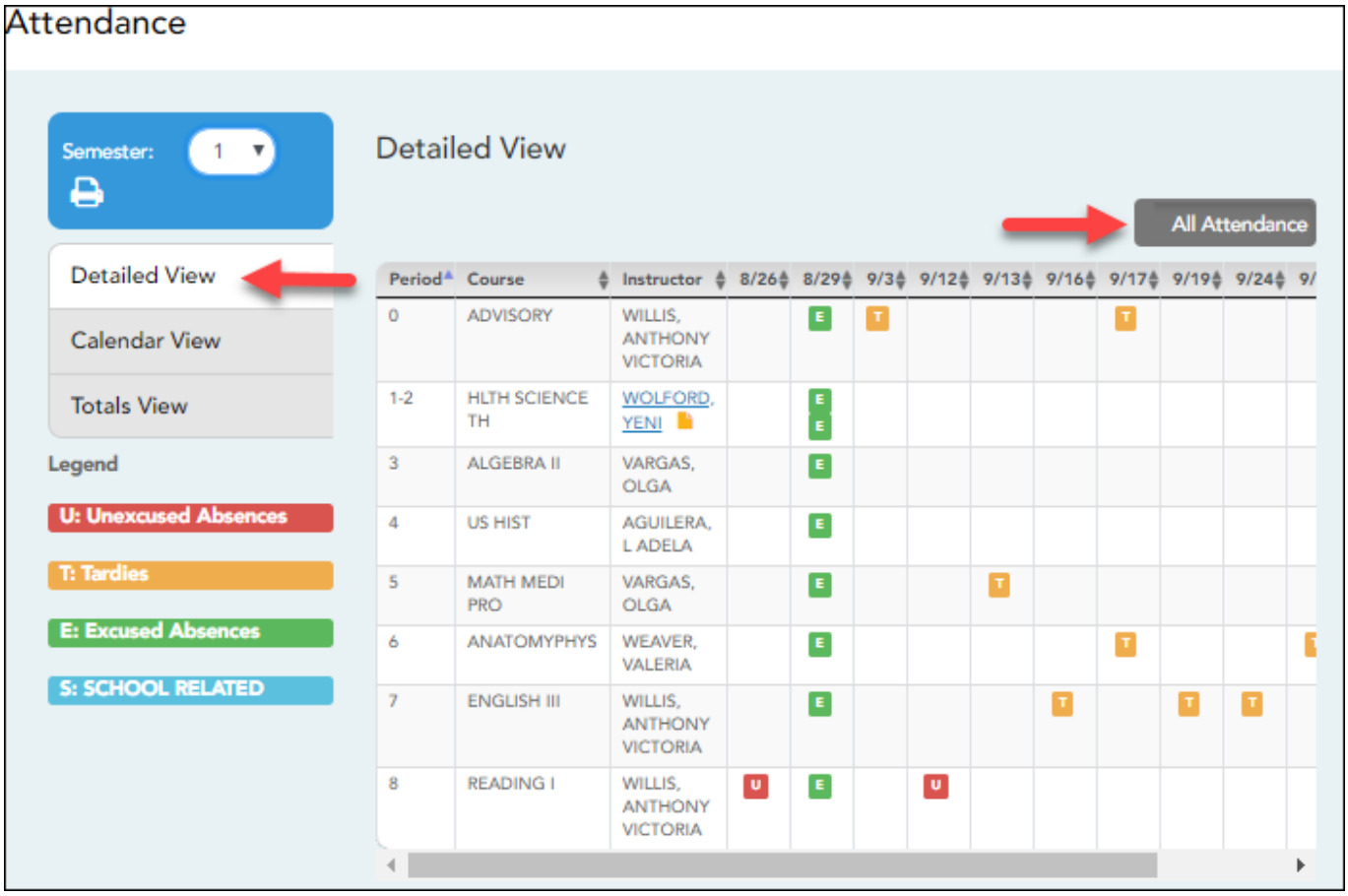
Semester	Select the semester you want to view attendance for.

Detailed Attendance

Detailed Attendance (All Attendance) is the default view.



Your schedule is displayed. The date appears in the column heading *only* if you were marked absent or tardy for any period during that day.

If you were present and on time for the entire day, nothing appears for the date.

If you were *not* present for the entire class, a code appears for the period and date. A description of each code is displayed in the **Legend**.

All Attendance/Only Absences View

The **Only Absences** view is selected by default, which displays the four main absence types:

- Unexcused Absence (U)
- Tardy (T)
- Excused Absence (E)
- School Related (S)

❑ Click or tap the **All Attendance** button to toggle to see all types.

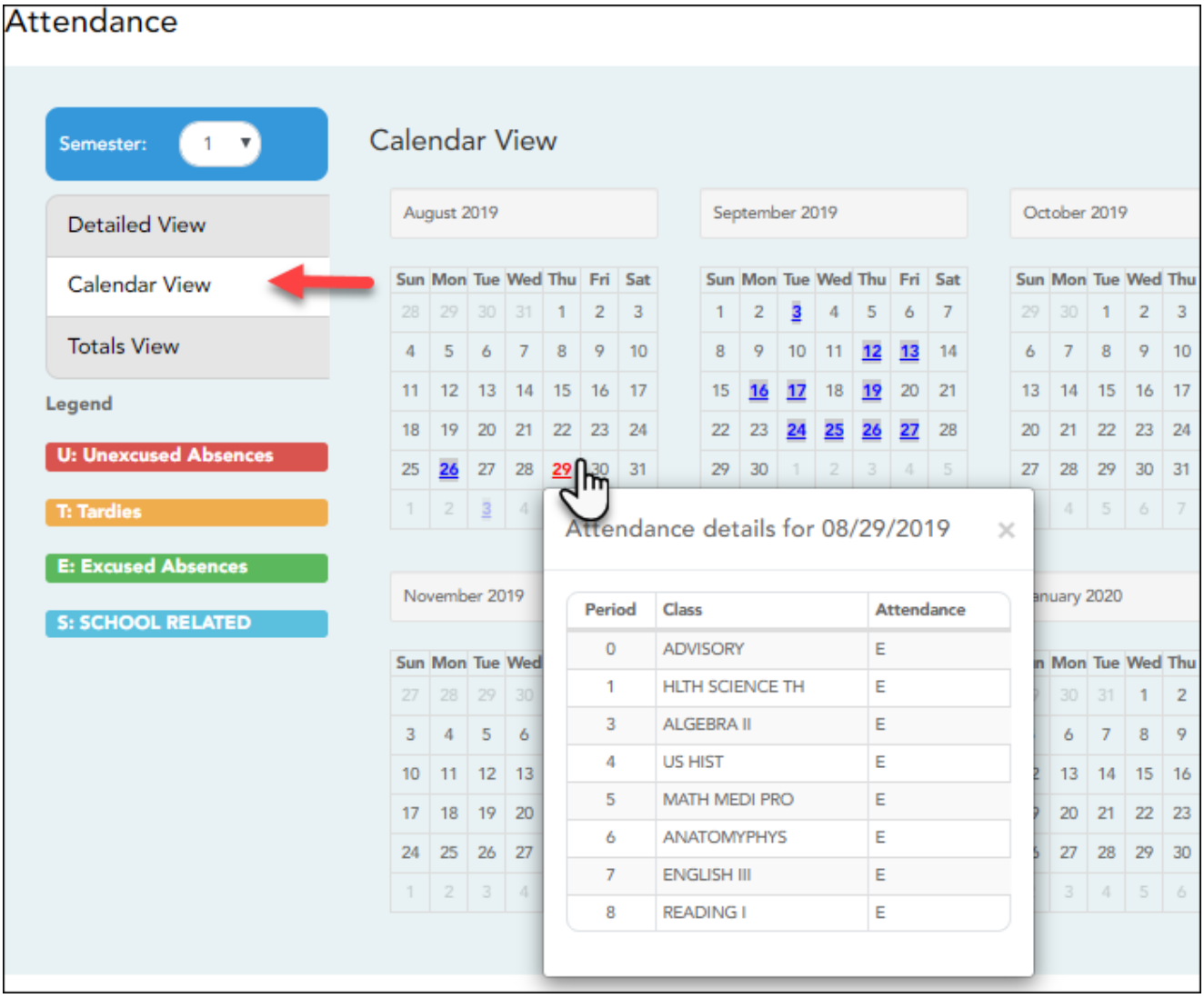
All applicable codes are listed in the **Legend**.

❑ Click or tap the **Detailed** button to return to **Simple** view.

MOBILE DEVICE USERS: On a mobile device, if you have numerous absences, you may need to tap a row to open the Details view in order to see all absences for a particular class.

Calendar View

❑ Click or tap **Calendar View**.



All months for the selected semester are displayed.

If you were not present for the entire class for any period of the day, the code is listed on that calendar date for each period you were not fully present.

❑ Click [X] to close the detail view.

The full month is again displayed.

Totals View

Click or tap **Totals View**.

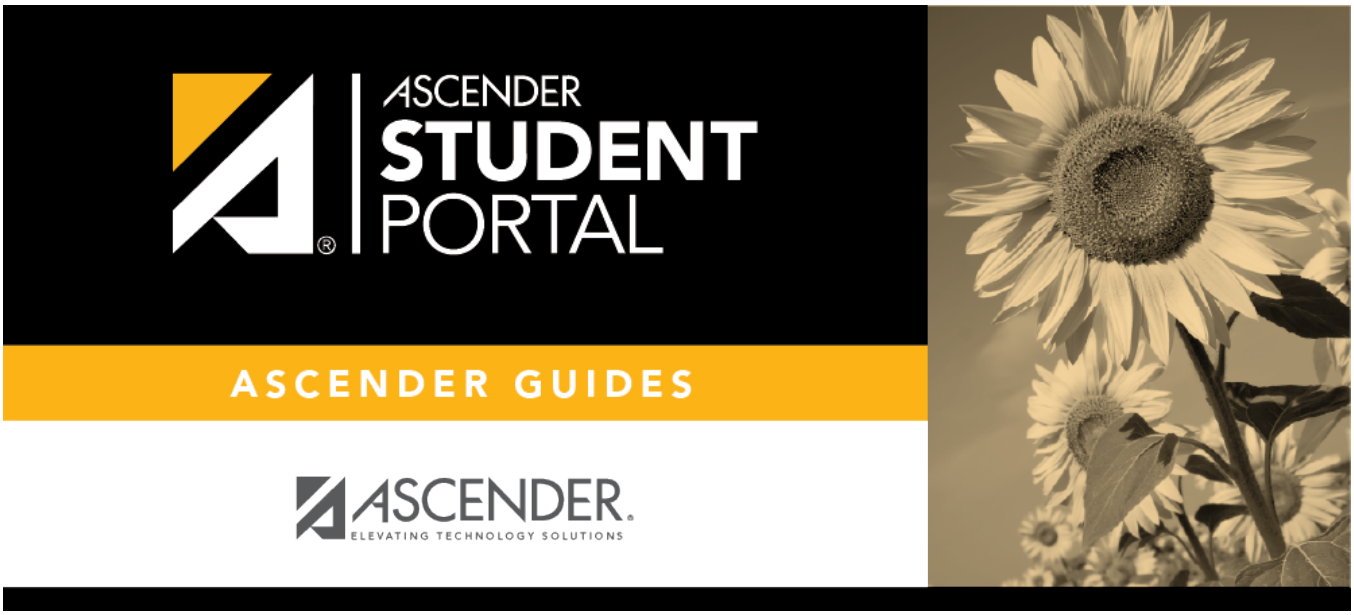
Your classes are listed by period, and the total number of excused absences, unexcused absences,

school-related absences (e.g., UIL events or field trips), and tardies for the selected semester are listed.

The **Total Absences** column displays semester totals for all absence types, excluding tardies.

Instructor	If the instructor has provided an email address, his name is displayed as a link to his email address.

MOBILE DEVICE USERS: Tap a row to view semester totals for the class.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