

# attendance\_body

### **Table of Contents**

**Semester** Select the semester you want to view attendance for.

### **Detailed Attendance**

Attendance													
Semester: 1	Detail	ed View							_		All At	tendan	ce
Detailed View	Period	Course	lnstructor 🛊	8/26∯	8/29⋕	9/3∦	9/12⋕	9/13∉	9/16∳	9/17⋕	9/19⋕	9/24∉	9/
Calendar View	0	ADVISORY	WILLIS, ANTHONY VICTORIA		E								
Totals View	1-2	HLTH SCIENCE TH	WOLFORD, YENI		E								
Legend	3	ALGEBRA II	VARGAS, OLGA		E								
U: Unexcused Absences	4	US HIST	AGUILERA, L ADELA		E								
T: Tardies	5	MATH MEDI PRO	VARGAS, OLGA		E								
E: Excused Absences	6	ANATOMYPHYS	WEAVER, VALERIA		E								E
S: SCHOOL RELATED	7	ENGLISH III	WILLIS, ANTHONY VICTORIA		E								
	8	READING I	WILLIS, ANTHONY VICTORIA	U	E		V						
	•												۲

Detailed Attendance (All Attendance) is the default view.

Your schedule is displayed. The date appears in the column heading *only* if you were marked absent or tardy for any period during that day.

If you were present and on time for the entire day, nothing appears for the date.

If you were *not* present for the entire class, a code appears for the period and date. A description of each code is displayed in the **Legend**.

#### All Attendance/Only Absences View

The **Only Absences** view is selected by default, which displays the four main absence types:

1

- Unexcused Absence (U)
- Tardy (T)
- Excused Absence (E)
- School Related (S)

□ Click or tap the **All Attendance** button to toggle to see all types.

All applicable codes are listed in the **Legend**.

×

□ Click or tap the **Detailed** button to return to **Simple** view.

**MOBILE DEVICE USERS:** On a mobile device, if you have numerous absences, you may need to tap a row to open the Details view in order to see all absences for a particular class.

### **Calendar View**

Click or tap **Calendar View**.

Att	endance																					
	Semester: 1	Cale	nda	ar \	/iev	v																
	Detailed View	Aug	gust 2	019						Sep	temb	er 20	019					Oc	tober	2019	,	
	Calendar View	Sun	Mon	Tue	Wed	Thu	Fri	Sat		Sun	Mon	Tue	Wed	Thu	Fri	Sat		Sun	Mon	Tue	Wed	Thu
		28	29			1	2	3		1	2	3	4	5	6	7		29		1	2	3
	Totals View	4	5	6	7	8	9	10		8	9	10	11	12	<u>13</u>	14		6	7	8	9	10
	Logond	11	12	13	14	15	16	17		15	16	<u>17</u>	18	<u>19</u>	20	21		13	14	15	16	17
	Legend	18	19	20	21	22	23	24		22	23	24	25	26	27	28		20	21	22	23	24
	U: Unexcused Absences	25	26	27	28	29	30	31		29	30	1	2		4	5		27	28	29	30	31
	T: Tardies	1	2	3	4	A	tte	nda	nce	det	ails	for	08	/29	/20	19	>		4	5		7
	E: Excused Absences	No	vemb	er 20	19		Peri	od	Class	5				A	ttend	lance		ar	nuary	2020		
		Sun	Mon	Tue	Wed		0		ADV	SOR	e -			E					Mon	Tue	Wed	Thu
		27	28	29	30		1		HLTH	I SCIE	NCE	TH		E					30	31	1	2
		3	4	5	6		3		ALG	EBRA	Ш			E					6	7	8	9
		10	11	12	13		4		US H	IST				E				2	13	14	15	16
		17	18	19	20		5		MAT	H ME	DI PR	0		E				,	20	21	22	23
		24	25	26	27		6		ANATOMYPHYS				E					27	28	29	30	
		1	2	3	4		7		ENGLISH III				E					3	4	5	6	
			2				8		REAL	DING	I.			E								<u> </u>

All months for the selected semester are displayed.

If you were not present for the entire class for any period of the day, the code is listed on that calendar date for each period you were not fully present.

etailed View alendar View etails View etails View end Unexcused Absences Excused Absences School Related	endance						
August 2019 August 2019 Augus	Semester: 1	Calendar	View				
SunMonTueWedThuFri2829303111282930311128293031112829303111282930311129303111458781112131415181920212225282728292528272829262728292927282929282929202920212220212229202122292122292023242920242526272825262728292627282927282920282920202920<	Detailed View	August 201	9				
alendar View   atals View   and   unexcused Absences   Tardies   Excused Absences   School Related     28   29   30   31   4   5   6   7   8   11   12   13   14   15   18   19   20   21   22   23   24   25   26   27   28   29   21   21   22   23		Sun	Mon	Tue	Wed	Thu	Fri
A 5 6 7 8   Inexcused Absences 11 12 13 14 15   Tardies 18 19 20 21 22   Excused Absences 25 26 27 28 29   School Related I I I I III	Calendar View	28	29			1	
end Unexcused Absences Tardies Excused Absences School Related I I I I I I I I I I I I I I I I I I I	Totals View	4	5	6	7	8	
Unexcused Absences1112131415Tardies1819202122Excused Absences2528272829School RelatedImage: School RelatedImage: School RelatedImage: School RelatedImage: School Related	gend						
Tardies       18       19       20       21       22         Excused Absences       25       26       27       28       29         School Related       Image: Sch	: Unexcused Absences	11	12	13	14	15	
Excused Absences 25 28 27 28 29 E School Related E E E E E E E E E E E E E E E E E E E	: Tardies	18	19	20	21	22	:
School Related	: Excused Absences	25	28	27	28	29	: E
	: School Related						E E E E E

### **Totals View**

\_\_\_\_

□ Click or tap **Totals View**.

Attendance								
Semester: 1 V	Totals	View						
Detailed View	Period	Course	Instructor	Total Absences	E: Excused Absences	U: Unexcused Absences	S: SCHOOL RELATED	T: Tardies
Calendar View	0	ADVISORY	WILLIS, ANTHONY VICTORIA	1	1	0	0	2
Legend	1-2	HLTH SCIENCE TH	WOLFORD, YENI	2	2	0	0	0
U: Unexcused Absences	3	ALGEBRA II	VARGAS, OLGA	1	1	0	0	0
T: Tardies	4	US HIST	AGUILERA, L ADELA	1	1	0	0	1
E: Excused Absences	5	MATH MEDI PRO	VARGAS, OLGA	1	1	0	0	2
S: SCHOOL RELATED	6	ANATOMYPHYS	WEAVER, VALERIA	1	1	0	0	2
	7	ENGLISH III	WILLIS, ANTHONY VICTORIA	1	1	0	0	3
	8	READING I	WILLIS, ANTHONY VICTORIA	3	1	2	0	0

Your classes are listed by period, and the total number of excused absences, unexcused absences, school-related absences (e.g., UIL events or field trips), and tardies for the selected semester are listed.

The **Total Absences** column displays semester totals for all absence types, excluding tardies.

**Instructor** If the instructor has provided an email address, his name is displayed as a link to his email address.

**MOBILE DEVICE USERS:** Tap a row to view semester totals for the class.



## **Back Cover**