



extra-credit

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extra-credit i

There are several ways to award extra credit:

- Create an extra credit assignment on [Settings > Manage Assignments](#)
- Add extra points to an assignment grade on [Grades > Assignment Grades](#)
- Add extra points to the cycle average on [Grades > Cycle & Semester Grades](#)

Create extra credit assignment:

[Settings > Manage Assignments](#)

Semester: 2 Cycle: 1 Course-Section: 02 ENVIRONMENT SYS (4216-32) Retrieve

Manage Assignments

Semester:2 Cycle:1 Course Section:02 ENVIRONMENT SYS (4216-32)

| Delete | Assignment Name | Category | Date Assigned | Date Due | Total Points | Extra Credit |
|--------|-----------------------------|----------|----------------|----------------|--------------|-------------------------------------|
| | Australia EC Journal | D | Date: 01/07/21 | Date: 01/08/21 | 0 | <input checked="" type="checkbox"/> |
| | Australia Cause of Fire Sum | D | Date: 01/09/21 | Date: 01/09/21 | 100 | <input type="checkbox"/> |
| | Ri... | M | Date: 01/14/21 | Date: 01/14/21 | 100 | <input type="checkbox"/> |

Create an assignment.

| | |
|---------------------|--|
| Extra Credit | <p>Select if the assignment is for extra credit. NOTE: If the assignment is for extra credit, the Total Points is set to zero and cannot be changed.</p> <p>Extra credit assignments add points to the average for the category selected. If a student has no grade or a zero for the extra credit assignment, it does not count against him when his average is calculated.</p> <p>See the Extra Credit section of the Calculate Averages guide for an explanation of calculating averages with extra credit for each weighting type.</p> <p>This field is not available for standards-based courses or assignments that have a rubric chart assigned.</p> |
|---------------------|--|

PIN Type your four-digit personal identification number (PIN).

Click **Save**.

Add extra points to an assignment:

[Grades > Assignment Grades](#)

If you enter an assignment with the Total Points field set to 100, you can enter a grade that is greater than 100. In this case, it is not necessary to enter an extra credit assignment.

If you want to give an extra credit assignment that will be included in the cycle average for the students who do the assignment (but not for those who do not do it), create a regular assignment (not extra credit), and then exclude the grade for all students who do not complete the assignment.

Add extra points to cycle average:

[Grades > Cycle & Semester Grades](#)

Cycle Grades

Semester: 2
 Course-Section 01 ENVIRONMENT SYS (4216-31)
 PIN:

Show Withdrawn Students

| ID | Name | Posted Sem 1 | Current Semester: 2, Cycle: 1 | | | | Working Semester Average | Working Final Grade |
|--------|-------------------------|--------------|-------------------------------|----------------------|----------------------|----------------------|--------------------------|---------------------|
| | | | Avg | Average (Auto Grade) | Override | Citizenship | | |
| 994254 | BALDERRAMA, DANNA P | 90 | 80 | <input type="text"/> | <input type="text"/> | <input type="text"/> | 80 | |
| 993037 | BURFORD-ZAWAHREH, TRACE | 80 | 90 | <input type="text"/> | <input type="text"/> | <input type="text"/> | 90 | |
| 981173 | CADDELL, RILEY D | 54 | 79 | <input type="text"/> | <input type="text"/> | <input type="text"/> | 79 | |

To award extra credit points to the overall cycle average, use the cycle **Override** field on the Cycle Grades page.