



## assignment\_grade\_rubric




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If a rubric chart has been associated with the assignment, the  icon is displayed next to the grade field allowing you to grade the assignment using a rubric chart.

- ☐ Click the icon to open the rubric in a window where you can type a score for each skill.
- ☐ When all scores have been entered, click **Update Assignment Grade**. The score (i.e., the sum of all scores entered) is calculated and displayed in the grade field.

**NOTE:** When entering a score for a skill, you are not limited to the range specified in the rubric chart. For example, if the score range is 0-5, you are not prevented from typing 0 or 6.

If you type a score for some skills but not all skills in the rubric chart, the sum of the scores entered is calculated and displayed in the grade field.

If the grade for the assignment should be zero, you must type 0 for one of the skill scores.

You can type a grade directly into the grade field even if a rubric chart is assigned to the assignment.