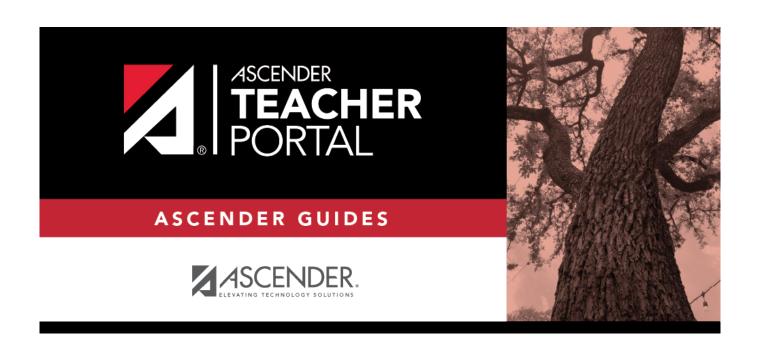
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To resolve this issue so that the new teacher can add the course to a group, a TeacherPortal administrator must delete the course from the original teacher's group as follows:

- 1. Log on to TeacherPortal and impersonate the new teacher.
- 2. While impersonating the new teacher, go to Settings > Manage Courses. Retrieve the course-section, and then click to delete the course from the group.
- 3. Click **Save**.
- 4. Repeat for all applicable courses.