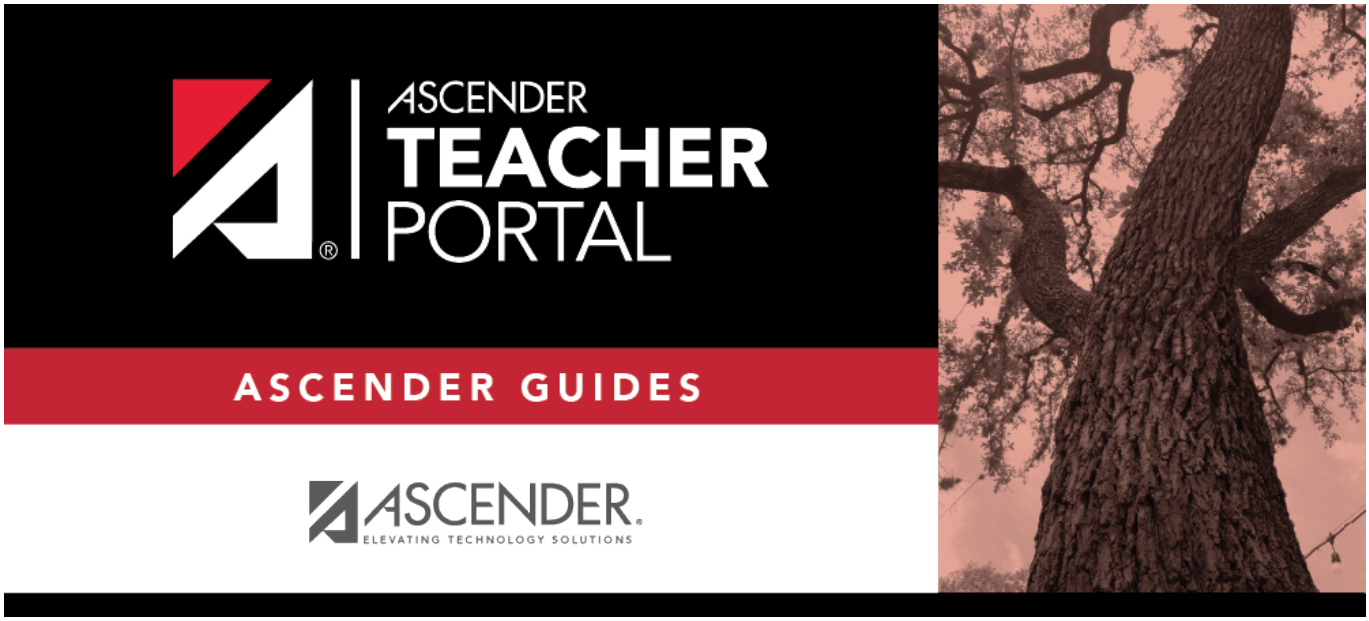

ASCENDER
TEACHER
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Login Page

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Login Page

Welcome to TeacherPortal!

To access TeacherPortal, you must log on. If you are a new user and do not have a user name, you must create a user name.

Returning teachers must re-register each year before logging on, as all TeacherPortal non-administrative user accounts are deleted at the end of each school year. Administrative user accounts are retained.

> **WARNING:** If you have three unsuccessful attempts to log on (invalid user name/password combinations), the system locks out your account. If your account is locked out, please contact your campus administrator to have your account reset.
>
> If the district has disabled TeacherPortal, the message “TeacherPortal is Unavailable” is displayed.



Log in:

User Name	Type your user name. Your user name is not case-sensitive.
Password	Type your password. The typed text is hidden. Your password is case sensitive.

❑ Click **Login**.

The Announcements page is displayed.

For security purposes, your password will expire periodically. If your password is expired, you are redirected to the Password Expired page before the Announcements page is displayed. Follow the instructions provided in the online Help for the Password Expired page.

Register as a new user:

❑ From the Login page, click **Create Account** to go to the Create Account page.

❑ Follow the instructions provided in the online Help for the Create Account page.

Reset your password:

If you forgot your password, you can reset it to regain access to TeacherPortal. You can also change your password at any time.

❑ From the Login page, click **Forgot Password** to go to the Reset Password page.

❑ Follow the instructions provided in online Help for the Reset Password page.

Recover your user name:

If you forgot your user name, you can reset it to regain access to TeacherPortal.

❑ From the Login page, click **Forgot User Name** to go to the Recover User Name page.

❑ Follow the instructions provided in online Help for the Recover User Name page.