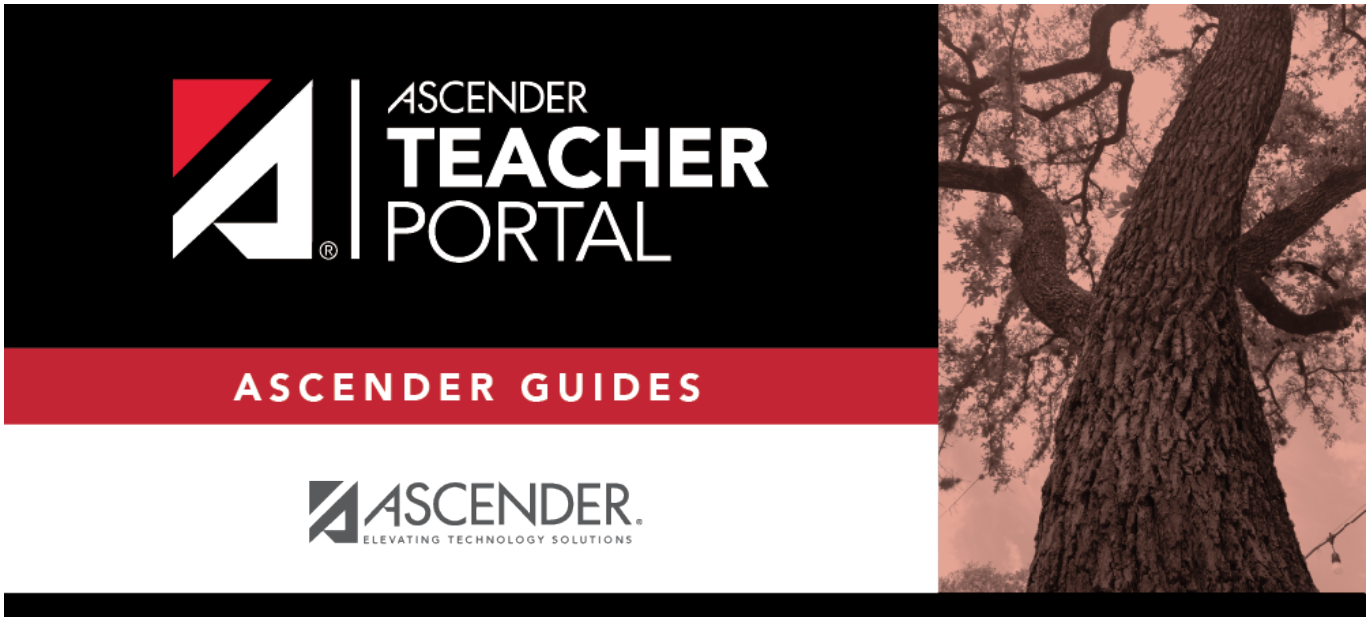



# Recover Your User Name

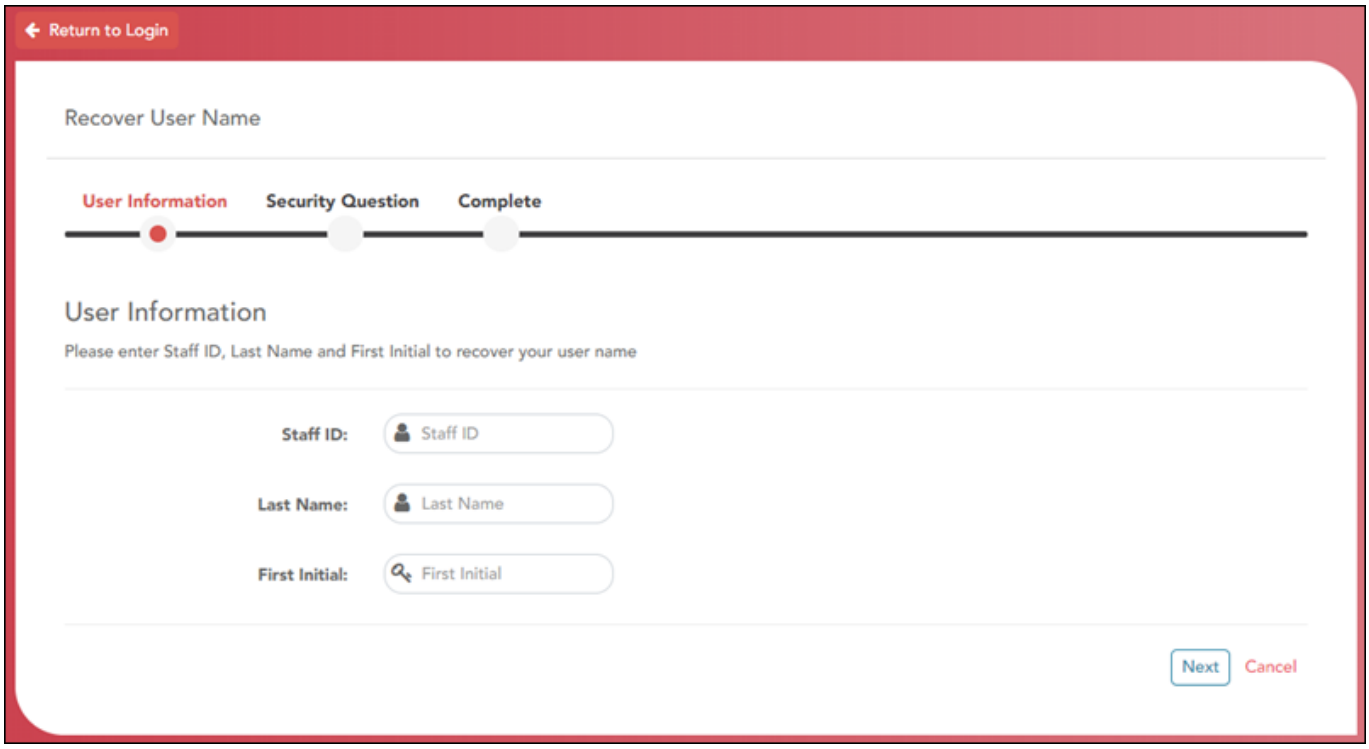
# Table of Contents

**Recover Your User Name** ..... i
**Recover Your User Name** ..... 1

# Recover Your User Name

You can use the Recover User Name wizard to recover your TeacherPortal user name.

## User Information

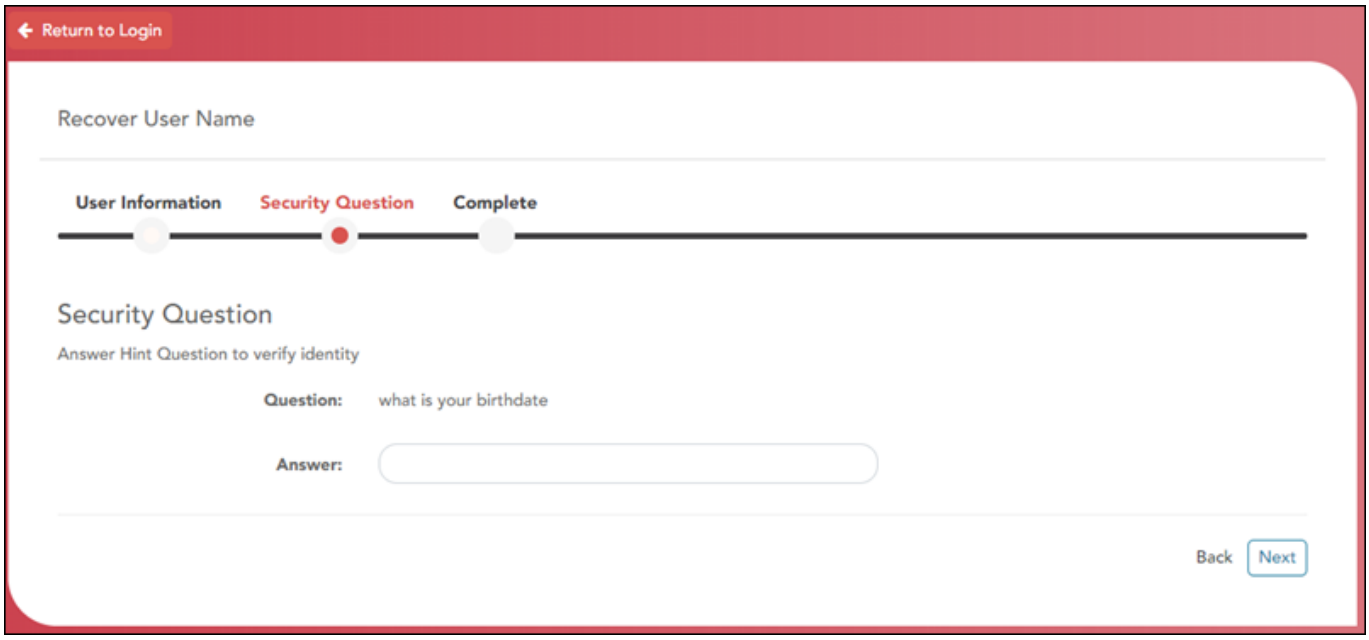



| | |
|---|---|
| **Staff ID** | Type your Student ID number. |
| **Last Name** | Type your last name. |
| **First Initial** | Type the first initial of your first name. |

❑ Click **Next**.

If you entered the data correctly, the Security Question step opens.

## Security Question



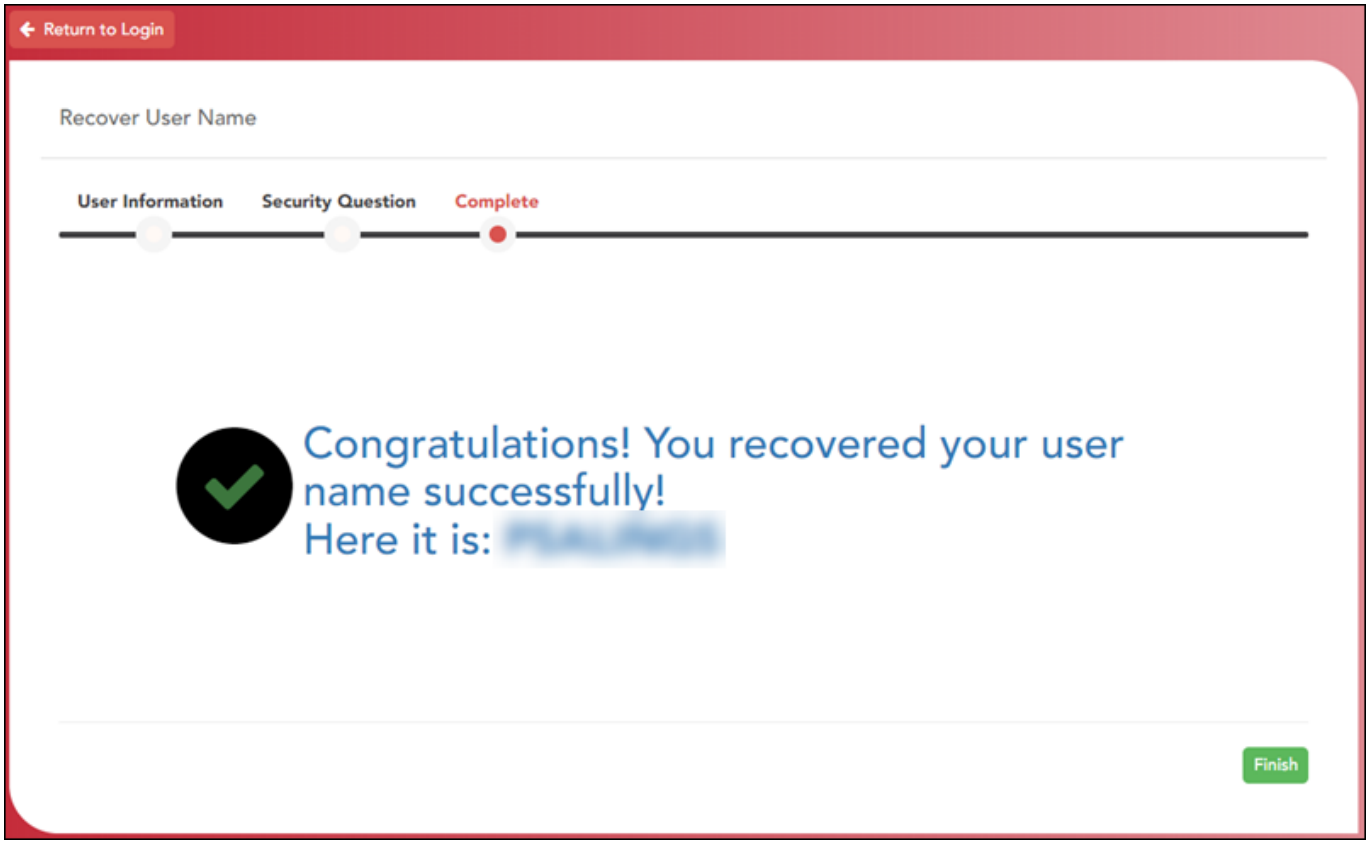

❑ Type the answer to your security question in the **Answer** field.

**Note**: Your security answers are case sensitive.

❑ Click **Next**.

If you entered all required data, the Complete page opens.

## Complete



Your user name is displayed.

❑ Click **Finish**.

The Announcements page opens.