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## **Reset Your Password**

2025/12/05 07:18 i Reset Your Password

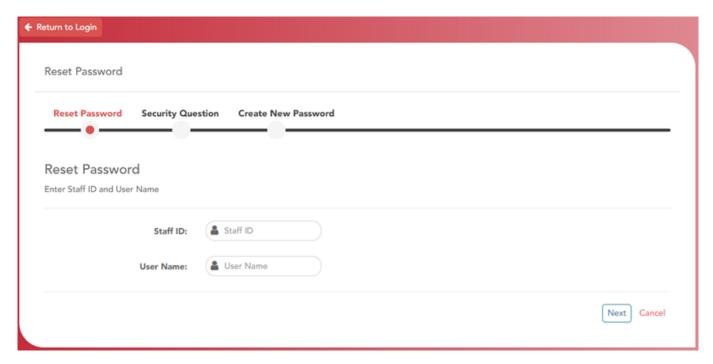
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# **Reset Your Password**

You can use the Reset Password wizard to reset your password.

#### **Reset Password**

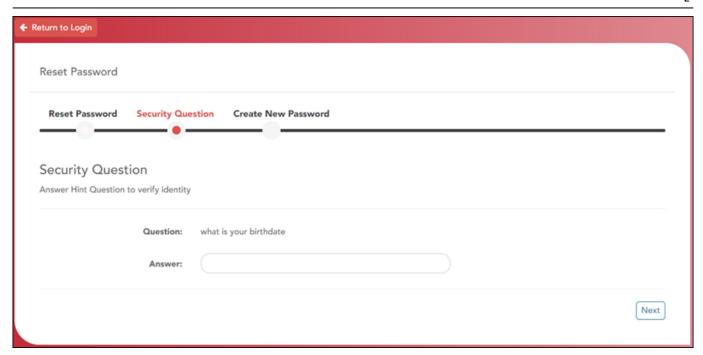


Student ID	Type your Staff ID.
<b>User Name</b>	Type your user name. You must create an account in order to create a user name.

☐ Click **Next**.

If you entered the data correctly, the Security Question step opens.

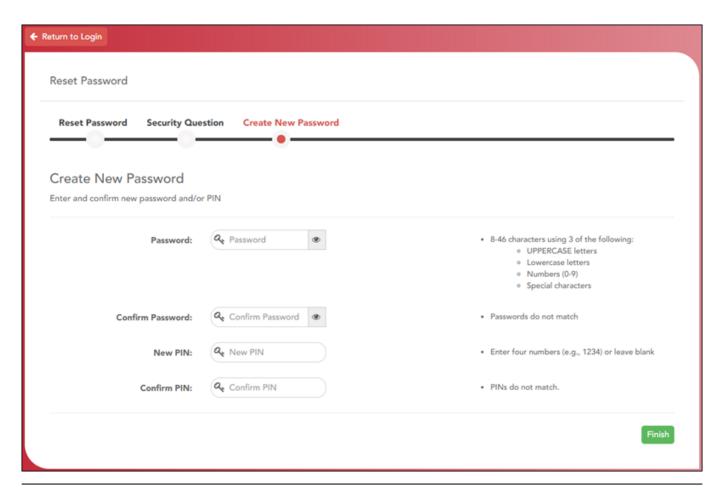
### **Security Question**



- $\square$  Type the answer to your security question in the **Answer** field.
- ☐ Click **Next**.

If you entered the data correctly, the Create New Password step opens.

#### **Create New Password**



☐ Type your new password following the requirements on the screen.	
□ Click <b>Finish</b> .	
The Announcements page opens.	