



# **(Admin) Assignment Grades Last Updated**



---

# Table of Contents

**(Admin) Assignment Grades Last Updated** ..... i  
**(Admin) Assignment Grades Last Updated Report - Selection** ..... 1



---

# (Admin) Assignment Grades Last Updated Report - Selection

## *Reports > Assignment Grades Last Updated*

This page is only available to users who log on to TeacherPortal with a district- or campus-level security administrator user ID.

This report lists the last date and time each teacher saved assignment grades in TeacherPortal, sorted by teacher, course, and section.

**NOTE:** The **Last Updated** column on the report is shaded red for teachers who have not updated assignment grades during the time frame specified. In order for the red shading to appear on the printed report, you must set your printer settings to enable background printing. For more information, [click here](#).

## Assignment Grades Last Updated Report

Viewing: Semester 2, Cycle 2, As of Date 05/13/2020

Generated: Wednesday, May 13, 2020 11:14 AM

Campus: 001

\*: if over 3 days

Instructor : (204) BRATTON , BERTHA MARIE

Course Section	Course Name	First Updated	Last Updated	Last Updated By	Total Students	Students With Grades
(2101-31)	GEOMETRY	03/24/2020 10:32:15 AM	03/24/2020 10:32:15 AM *	david07	18	1
(2101-33)	GEOMETRY		*		15	0
(2101-35)	GEOMETRY		*		18	0
(2101-36)	GEOMETRY		*		10	0
(2101-37)	GEOMETRY		*		22	0
(2111-34)	GEOMETRY PAP		*		20	0
(2111-38)	GEOMETRY PAP		*		25	0

Instructor : (304) BROGDON , BEVERLY

Course Section	Course Name	First Updated	Last Updated	Last Updated By	Total Students	Students With Grades
(3001-32)	WORLD GEOGRAPHY		*		22	0
(3212-21)	ECONOMICS		*		24	0
(3212-23)	ECONOMICS		*		27	0
(3212-26)	ECONOMICS		*		19	0
(3212-27)	ECONOMICS		*		22	0

### Generate the report:

Specify report options:

<b>Campus</b>	Select the campus to print the report for.
<b>Semester</b>	he current semester is displayed. You can select a different semester.
<b>Cycle</b>	The current cycle is displayed. You can select a different cycle.

<p><b>Days Since Last Updated</b></p> <p><b>As of Date</b></p>	<p>Indicate the time frame for the report data. The semester and cycle begin and end dates are displayed for your information.</p> <p>Examples:</p> <ul style="list-style-type: none"> <li>• To see data for teachers who have not entered assignment grades in the past two weeks, type 14 in the <b>Days Since Last Updated</b> field, and type today's date in the <b>As of Date</b> field.</li> <li>• To see data for teachers who did not enter assignment grades during the first cycle, type the number of days in the cycle in the <b>Days Since Last Updated</b> field, and type the ending cycle date in the <b>As of Date</b> field.</li> </ul>
<p><b>Include All Teachers</b></p>	<p>If selected, all teachers at the campus are listed, and the <b>Last Updated</b> column on the report is shaded red for the teachers who have not entered assignment grades during the specified time frame.</p> <p>If not selected, the report only lists teachers who have not entered assignment grades during the specified time frame.</p>
<p><b>Include Withdrawn Students</b></p>	<p>Select to include withdrawn students in the student counts.</p>

Click **Generate**.

- The report opens in a new window, and you can print the report from that window.
- The report selection page remains open on your desktop.