



Student Grades (and UIL Eligibility)

Table of Contents

Student Grades (and UIL Eligibility) i
Student Grades (and UIL Eligibility) 1

Student Grades (and UIL Eligibility)

Reports > Student Grades Report (and UIL Eligibility)

Reports > Student Group Reports > Student Grades Report

Settings > Student Group Manager > Group Reports > Student Grades Report

This report lists student working cycle averages for all of their courses. Courses in which the student has failing grades are shaded pink.

- If a posted grade exists for the semester and cycle, the posted grade is displayed.
- If an override grade exists, the override grade is displayed.

The report is available to users who log on to TeacherPortal with a district- or campus-level administrative ID, teachers who have access to run the student groups report, or teachers who have UIL access. However, the report can also be run for a student group by any user who has existing groups.

Generate the report:

Specify report options:

Semester	The current semester is displayed. You can select a different semester.
Cycle	The current cycle is displayed. You can select a different cycle.
Course-Section	Select the course for which to produce the report, or select <i>NO SELECTION</i> to run the report for all course-sections. You must specify either a course-section or special program, or both.
Student Groups	If you are running the group report, Student Groups is displayed instead of Course-Section . Select the student group for which to run the report.

Special Programs	<p>This field is only displayed if you have been granted access to run group reports. Select the group for which to produce the report. If a program is selected, the report only includes students enrolled in that special program.</p> <p>You can select both a course-section and a special program. If you make selections in both fields, the report includes only students enrolled in the course-section who are also enrolled in the special program.</p> <p>If you select <i>Generic</i>, the generic program field appears allowing you to select a specific generic program. Only generic programs for the campus are listed. If a local program is selected, the report only includes students enrolled in that program.</p>
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Show only students with at least one grade below	Select to limit the report to students who have at least one course with a working cycle average below a specific grade (e.g., below 70), and type a grade in the field.
Show only students and courses that are UIL Eligible	<p>Select to display only the UIL eligible courses in order to check for UIL eligibility.</p> <p>If selected, the courses listed are determined by campus and district settings.</p> <ul style="list-style-type: none"> • If the field contains a value in the campus section record, that value is used. • If the field is blank in the campus section record, the field on the district course record is used. • If both fields are blank, the course is not included on the UIL report.

Click **Generate**.

- The report opens in a new window, and you can print the report from that window.
- The report selection page remains open on your desktop.