



ASCENDER
TEACHER
PORTAL

ASCENDER GUIDES

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ELEVATING TECHNOLOGY SOLUTIONS



Update Profile

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Update Profile

Settings > Update Profile

This allows you to view and update your account information, including your password, PIN, and hint questions.

Update data:

NOTE: To exit the Update Profile pages without saving any changes, click Home or any other menu to go to another page.

Update data:

Current Password
New Password
Confirm Password
New PIN
Phone Number
E-mail Address
Notes
Combine Courses in Attendance
Update Hint Questions
Student Order
Use Independent Scroll Bars on Assignment Grades
Default Assignment Due Date

Click **Next**.

If you did not select **Update Hint Questions**, the Success page is displayed. Click **Finish**. You are redirected to the Announcements page.

If you selected **Update Hint Questions**, the next page allows you to update your hint questions.

Question #
Answer #

Click **Next**. The Success page is displayed.

Click **Finish**. You are redirected to the Announcements page.