



# January



# Table of Contents

January ..... 1



# January

[Homepage](#)

- [Jul](#)
- [Aug](#)
- [Sep](#)
- [Oct](#)
- [Nov](#)
- [Dec](#)
- [Jan](#)
- [Feb](#)
- [Mar](#)
- [Apr](#)
- [May](#)
- [Jun](#)

[align\\_right\\_month\\_1\\_year\\_2020\\_mark\\_today\\_yes\\_create\\_links\\_local](#)

## New Calendar Year

| Task                                      | Resources  | Notes  |
|---|--|--|
| <b>Upload new tax tables</b>              | <a href="#">TRS Rates</a>                                    | After the last December payroll or prior to the first January payroll. |
| <b>First Payroll of the Calendar Year</b> | <a href="#">First Payroll of the Calendar Year Checklist</a> |  |
| <b>W-2 Processing</b>                     | <a href="#">QuickGuide: Process W-2 Forms</a>                |  |
| <b>1099 Processing</b>                    | <a href="#">QuickGuide:Process 1099-MISC Forms</a>           |  |
| <b>Opt B Supplement</b>                   | ?  |  |
| <b>Midyear PEIMS Audit Reports</b>        | ?  |  |



## Back Cover