

March

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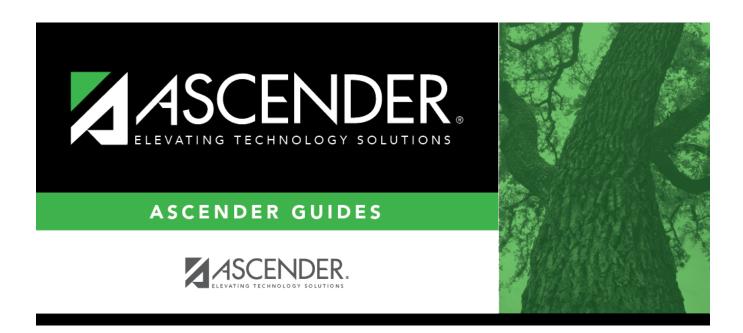
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March

The following Business processes should be started or in progress:	
□ Budget - Budget Process□ Human Resources - Next Year Payroll Process	
The following business tasks have been identified for the month of March. Use the checklist to ensure that the tasks are addressed, if applicable.	
☐ Chapter 41 districts make second payment.	
☐ Update leave to the current year service records, if already created.	
☐ Complete the Child Nutrition Program Annual Financial Report - due April 1st.	

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