

The image shows the Ascender logo and the cover of the Ascender Guides. The logo consists of a stylized 'A' icon followed by the word 'ASCENDER' in a bold, sans-serif font, with the tagline 'ELEVATING TECHNOLOGY SOLUTIONS' underneath. The cover features a black background with the logo, a green horizontal bar with the text 'ASCENDER GUIDES', and a smaller version of the logo at the bottom. To the right of the cover is a vertical image of a tree trunk with a green tint.

ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS

ASCENDER GUIDES

ASCENDER.
ELEVATING TECHNOLOGY SOLUTIONS

October

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October

The following business tasks have been identified for the month of October. Use the checklist to ensure that the tasks are addressed, if applicable.

Application(s)	Task
Finance, Human Resources	<input type="checkbox"/> In the second year of each biennium, review the pupil projections in the Foundation School Program. <input type="checkbox"/> Fall PEIMS snapshot date is the last Friday in October. <input type="checkbox"/> Coordinate the timing of the PEIMS fall submission with the PEIMS Coordinator and student campus PEIMS staff.
Human Resources	<input type="checkbox"/> Continue to work on UID for employees. <input type="checkbox"/> Address the third quarter payroll reports for 941 and unemployment. <input type="checkbox"/> Perform a direct deposit audit – print DD advices and send to the campuses with signing sheet.



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