

The image shows the Ascender logo and the cover of the Ascender Guides. The logo features a stylized 'A' icon followed by the word 'ASCENDER' in a bold, sans-serif font, with the tagline 'ELEVATING TECHNOLOGY SOLUTIONS' underneath. The cover of the Ascender Guides has a black background with the logo and tagline in white. Below this, a green horizontal bar contains the text 'ASCENDER GUIDES' in white. At the bottom of the cover is a smaller version of the Ascender logo and tagline. To the right of the cover is a vertical image of a tree trunk, tinted with a green color.

October

Table of Contents

October 1

October

The following business tasks have been identified for the month of October. Use the checklist to ensure that the tasks are addressed, if applicable.

Application(s)	Task
Finance, Human Resources	<input type="checkbox"/> In the second year of each biennium, review the pupil projections in the Foundation School Program. <input type="checkbox"/> Fall PEIMS snapshot date is the last Friday in October. <input type="checkbox"/> Coordinate the timing of the PEIMS fall submission with the PEIMS Coordinator and student campus PEIMS staff.
Human Resources	<input type="checkbox"/> Continue to work on unique IDs (UID) for employees. <input type="checkbox"/> Address the third quarter payroll reports for 941 and unemployment.



Back Cover