

The image shows the Ascender logo and the cover of the 'Ascender Guides' for October. The logo features a stylized 'A' icon followed by the word 'ASCENDER' in a bold, sans-serif font, with the tagline 'ELEVATING TECHNOLOGY SOLUTIONS' underneath. The 'Ascender Guides' cover has a black background with a green horizontal band containing the text 'ASCENDER GUIDES'. Below this, the Ascender logo is repeated in a smaller size. To the right of the logo and text is a vertical image of a tree trunk, tinted with a green color scheme.

October

Table of Contents

October 1

October

The following business tasks have been identified for the month of October. Use the checklist below to ensure that the tasks are addressed, if applicable.

Application(s)	Task
Finance, Human Resources	<ul style="list-style-type: none"> <input type="checkbox"/> In the second year of each biennium, review the pupil projections in the Foundation School Program. <input type="checkbox"/> Fall PEIMS snapshot date is the last Friday in October. <input type="checkbox"/> Coordinate the timing of the PEIMS fall submission with the PEIMS Coordinator and student campus PEIMS staff. <input type="checkbox"/> Continue the audit tasks.
Human Resources	<ul style="list-style-type: none"> <input type="checkbox"/> Continue to work on unique IDs (UID) for employees. <input type="checkbox"/> Address the third quarter payroll reports for 941 and unemployment.



Back Cover