

The image features the Ascender logo on a black background. The logo consists of a stylized 'A' icon followed by the word 'ASCENDER' in a bold, sans-serif font, with 'ELEVATING TECHNOLOGY SOLUTIONS' in a smaller font below it. A green horizontal bar below the logo contains the text 'ASCENDER GUIDES'. To the right of the logo is a vertical image of a tree trunk with green foliage, overlaid with a semi-transparent green filter. Below the logo and bar, the Ascender logo is repeated in a smaller size on a white background.

ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS

ASCENDER GUIDES

ASCENDER.
ELEVATING TECHNOLOGY SOLUTIONS

October

Table of Contents

October 1

October

The following business tasks have been identified for the month of October. Use the checklist below to ensure that the tasks are addressed, if applicable.

Application(s)	Task
Finance, Human Resources	<input type="checkbox"/> In the second year of each biennium, review the pupil projections in the Foundation School Program. <input type="checkbox"/> Fall PEIMS snapshot date is the last Friday in October. <input type="checkbox"/> Coordinate the timing of the PEIMS fall submission with the PEIMS Coordinator and student campus PEIMS staff. <input type="checkbox"/> Continue the audit tasks.
Human Resources	<input type="checkbox"/> Continue to work on unique IDs (UID) for employees. <input type="checkbox"/> Address the third quarter payroll reports for 941 and unemployment.



Back Cover