

The image shows the Ascender logo and the cover of the Ascender Guides. The logo consists of a stylized 'A' icon followed by the word 'ASCENDER' in a bold, sans-serif font, with the tagline 'ELEVATING TECHNOLOGY SOLUTIONS' underneath. The cover features a black background with the logo, a green horizontal bar with the text 'ASCENDER GUIDES', and a smaller version of the logo at the bottom. To the right of the cover is a vertical image of a tree trunk with green foliage, overlaid with a semi-transparent green filter.

**ASCENDER**  
ELEVATING TECHNOLOGY SOLUTIONS

**ASCENDER GUIDES**

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ELEVATING TECHNOLOGY SOLUTIONS

# October



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# October

The following business tasks have been identified for the month of October. Use the checklist below to ensure that the tasks are addressed, if applicable.

Application(s)	Task
<b>Finance</b>	<ul style="list-style-type: none"> <li data-bbox="421 524 1414 591"><input type="checkbox"/> In the second year of each biennium, review the pupil projections in the Foundation School Program.</li> <li data-bbox="421 629 1169 663"><input type="checkbox"/> Fall PEIMS snapshot date is the last Friday in October.</li> <li data-bbox="421 701 1331 768"><input type="checkbox"/> Coordinate the timing of the PEIMS fall submission with the PEIMS Coordinator and student campus PEIMS staff.</li> <li data-bbox="421 804 786 837"><input type="checkbox"/> Continue the audit tasks.</li> </ul>
<b>Payroll &amp; Personnel</b>	<ul style="list-style-type: none"> <li data-bbox="421 848 1153 882"><input type="checkbox"/> Continue to work on unique IDs (UID) for employees.</li> <li data-bbox="421 920 1374 954"><input type="checkbox"/> Address the third quarter payroll reports for 941 and unemployment.</li> </ul>



## Back Cover