



# Quarterly



# Table of Contents

Quarterly ..... 1



# Quarterly

## Quarterly Tasks

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Prepare 941 Report to IRS and send to district to sign and file; verify that the signed copy is placed in 941 report file (by the last day of the month). |
| <input type="checkbox"/> | Prepare and File Unemployment reports (by TASB deadline or TWC deadline).   |



## Back Cover