

Quarterly

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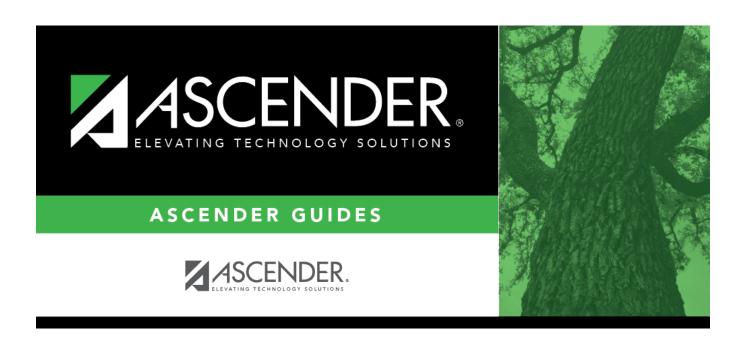
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Quarterly

☐ Prepare 941 Report to IRS and send to district to sign and file; verify that the signed copy is placed	
in 941 report file (by the last day of the month).	
☐ Prepare and File Unemployment reports (by TASB deadline or TWC deadline).	

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