



## ASCENDER GUIDES



# BAM1050 - Status Report



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# BAM1050 - Status Report

## Asset Management > Reports > Asset Management Reports > Status Report

This report displays a list of the status of all inventoried items. Users can select to list items by status code, room number, department, or item number. Users can also specify a date range for retrieving records.

| Parameter  | Description  |
|--|--|
| <b>Page Break by Campus? (Y/N)</b>                     | Y - Insert a page break after each campus.<br>N - Do not insert a page break after each campus.  |
| <b>Select Status Code(s), or blank for ALL</b>         | Type the single-alpha status code separating multiple status codes with a comma (e.g., A, I). Or, click  to <a href="#">search for status codes</a> . Otherwise, leave blank to use all status codes.   |
| <b>Select Campus(es), or blank for ALL</b>             | Type the campus IDs separating multiple campus IDs with a comma (e.g., 001, 007, 041). Or, click  to <a href="#">search for campuses</a> . Otherwise, leave blank to use all campuses.  |
| <b>Select Department(s), or blank for ALL</b>          | Type the department, including all leading zeros and separating multiple departments with a comma (e.g., 041, ADMIN). Or, click  to <a href="#">search for departments</a> . Otherwise, leave blank to use all departments.                             |
| <b>Select Room Nbr(s), or blank for ALL</b>            | Type the room number separating multiple room numbers with a comma (e.g., 123, G-3). Or, click  to <a href="#">search for room numbers</a> . Otherwise, leave blank to use all room numbers.  |
| <b>Select Item Nbr(s), or blank for ALL</b>            | Type the ten-digit item number, including all leading zeros and separating multiple item numbers with a comma (e.g., 0000001991, 1236571991). Or, click  to <a href="#">search for item numbers</a> . Otherwise, leave blank to use all item numbers. |
| <b>From Acquired Date (MMDDYYYY), or blank for ALL</b> | Type the from acquired date in the MMDDYYYY format, or leave blank to use all from dates.  |
| <b>To Acquired Date (MMDDYYYY), or blank for ALL</b>   | Type the to acquired date in the MMDDYYYY format, or leave blank to use all to dates.  |

[Generate the report.](#)



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