


# Status Code - BAM2100

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***Asset Management > Tables > Code Tables > Status Code***

This page is used to create the Status Code table that is used for managing assets.

## Set up a status code:

Click **+Add** to add a row.

| Field | Description |
|---|---|
| **Status Code** | Type a user-defined, one-character alpha or numeric code (e.g., 1, 2, 3, A, B, C). |
| **Status Description** | Type a user-defined description of the status code (e.g., Active, Disposed, New, Inactive). The field can be a maximum of 40 characters. |

Click **Save**.

## Other functions and features:

| | |
|---|---|
| **Retrieve** | Retrieve data.<br>The **Retrieve** button is also used to retrieve information from the last save. If you click **Retrieve**, any unsaved changes are lost. |
| **Print** | Print code data.<br><br>**Current Tab Page** - prints only the tab page currently open.<br>**Selected Account Code Tables** - displays the following Account Code Table Selection options:<br>Fund/Fiscal Yr<br>Function<br>Object<br>Sub-Object<br>Organization\ Program Intent<br>Educational Span<br>Project Detail<br>**All Account Code Tables** - prints all the Account Codes tab pages.<br>Select an option, and then click **OK** to view a copy of the report. Otherwise, click **Cancel** to return to the tab.<br><br>Review the report. |
|  | Delete a row.<br>Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.<br><br>Click **Save**. |


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