

Fiscal Year - BAM2200

Table of Contents

Fiscal Year - BAM2200 1

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Asset Management > Tables > Fiscal Year

This page is used to define the month and year ranges for each fiscal year for the school district. The first fiscal year entry should be defined for the earliest in-service date for an asset. These entries are used by the program to calculate depreciation for all capital assets.

Create a fiscal year:

Click **+Add** to add a row.

Field	Description
Fiscal Year	Type the fiscal year in the YYYY format.
From Month	Type the starting month of the fiscal year in the MM format.
From Year	Type the calendar year of the starting year in the YYYY format.
To Month	Type the ending month of the fiscal year in the MM format.
To Year	Type the calendar year of the ending year in the YYYY format.

Click **Save**

Other functions and features:

Retrieve	Retrieve data. The **Retrieve** button is also used to retrieve information from the last save. If you click **Retrieve**, any unsaved changes are lost.	
Print	Print the Fiscal Year report. |Delete a row.	Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**. ++


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Back Cover