



# Initialize Audit Tables - BAM6200



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## Asset Management > Utilities > Fiscal Year Processing > Initialize Audit Tables

This utility is used to delete all selected historical audit files based on the file ID. After processing is completed, all existing audit tables selected are deleted.

**Note:** The initialize audit tables process modifies files, so it is recommended that you create a backup of your files before running this process.

### Initialize audit tables:

Select one or more of the following:

Field	Description
<b>Initialize Inventory Audit Table</b>	Select to delete all inventory audit records for the logged-on file ID.
<b>Initialize Transaction Audit Table</b>	Select to delete all transaction audit records for the logged-on file ID.
<b>Initialize Book Audit Table</b>	Select to delete all book audit records for the logged-on file ID.

Click **Process** to update the selected records in the asset management tables. A message is displayed prompting you to create a system [backup](#).

A message is displayed indicating that the process was completed successfully. Click **OK**.



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