


# Bank Reconciliation

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## About Bank Reconciliation

The Bank Reconciliation application allows you to perform the following functions:

- Include journal vouchers.
- Combine Finance and Human Resources transactions into one reconciliation.
- View details about individual transactions.
- Create reconciliations by accounting period.
- Export reports as PDF and Excel files.
- Display a preview report prior to finalizing the reconciliation process.
- Allow Human Resources liability checks and transfers to remain for reconciliation even after they are deleted from Human Resources.
- Provides options for manual or automated bank reconciliation.


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