



# **BUD1160 - Budget Report by Object**



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## Budget > Reports > Budget Reports > Budget Report by Object

This report displays a list of all budgetary accounts and their balances. The report is sorted by the four-digit object code. The report provides the school administrators with the financial reports of the program budgets for which they are responsible.

**Note:** You must have accounts tied to your user profile in District Administration to access this report.

Parameter	Description
<b>Print inc/dec % NY vs LY Closing(1), TY Orig(2), TY Amend(3), TY Exp(4), None(5)**</b>	1 - Print the report with the percentage change of next year's approved amounts compared to last year's closing amounts. 2 - Print the report with the percentage change of next year's approved amounts compared to this year's original amounts. 3 - Print the report with the percentage change of next year's approved amounts compared to this year's amended amounts. 4 - Print the report with the percentage change of next year's approved amounts compared to this year's expenditure amounts. 5 - Print the report with no percentages. This is a required field.
<b>Budget amt to use Requested(1), Recommended(2), Approved(3)</b>	1 - Print the report using the requested budget amount. 2 - Print the report using the recommended budget amount. 3 - Print the report using the approved budget amount. This is a required field.
<b>Set report spacing to Double Space? (Y/N)</b>	Y - Print the report with double spacing. N - Print the report with single spacing. This is a required field.
<b>Exclude 61XX Accounts? (Y/N)</b>	Y - Exclude 61XX accounts from the report. N - Include 61XX accounts on the report. This is a required field.
<b>Include Notes? (Y/N)</b>	Y - Include notes on the report. N - Exclude notes from the report. This is a required field.
<b>Select Object(s), or blank for ALL</b>	Type the four-digit object code separating multiple object codes with a comma and no space (e.g., 5711,5949). Or, click  to <a href="#">search for object codes</a> . Otherwise, leave blank to use all object codes.

[Generate the report.](#)



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