

Fund - BUD2100

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Budget > Tables > Account Codes > Fund

This tab is used to establish the fund code and fiscal year used to track all funds and transactions associated with an account number. You can delete a fund code only if there are no accounts in the chart of accounts that uses the fund/fiscal year code.

Set up a fund code:

Click **+Add** to add a row.

<table>
<tr><th>Field</th><th>Description</th></tr>
<tr><td>Fund/Fiscal Year</td><td>Type the fund code and the fiscal year. The fund code can be any digit between 101-999, and the fiscal year code is a one-digit code that is the last digit in the fiscal (school) year.</td></tr>
<tr><td>Fund Type</td><td>Select the fund type. If the fund does not have a fund type selection, the fund is not displayed on the FIN3200 - Working Trial Balance or FIN3220 - Working Trial Balance Using Transactions reports in Finance. Since rows of the table are moved to Finance during the Move Budget to Finance process, and a fund type must be in place for Budget reports BUD1250, BUD1300, and BUD1350 to be correctly displayed, be sure that this field is accurately populated.</td></tr>
<tr><td>Fund Description</td><td>Type the fund description. The field can be a maximum of 30 characters.</td></tr>
<tr><td>Budget Fund Balance Obj.Sobj.</td><td>If adding a new budget fund code and the object and subobject codes are left blank, the field defaults to 3700.00. The subobject defaults to 00 if the object is populated but the subobject is left blank.</td></tr>
<tr><td>Actual Fund balance Obj.Sobj</td><td>If adding a new budget fund code and the object and subobject codes are left blank, the field defaults to 3600.00. The subobject defaults to 00 if the object is populated but the subobject is left blank.</td></tr>
<tr><td>Interfund Due From Obj.Sobj.Fund/Fiscal Year</td><td>This field is populated based on the Fund/Fiscal Year field.
<table>
<tr><th>If the Fund is:</th><th>The Interfund Due from Obj.Sobj field is set to:</th></tr>
<tr><td>100-199</td><td>1261.00 (General Fund)</td></tr>
<tr><td>200-499</td><td>1262.00 (Special Revenue Fund)</td></tr>
<tr><td>500-599</td><td>1263.00 (Debt Service Fund)</td></tr>
<tr><td>600-699</td><td>1264.00 (Capital Projects Fund)</td></tr>
<tr><td>701-749</td><td>1265.00 (Enterprise Fund)</td></tr>
<tr><td>750-799</td><td>1266.00 (Internal Service Fund)</td></tr>
<tr><td>800-899</td><td>1267.00 (Trust and Agency Funds)</td></tr>
<tr><td>900-999</td><td>1260.00 (General Capital Assets and Long-Term Debt)</td></tr>
</table>
By default, the Interfund Due To Obj.Sobj field is set to 2171.00. If the fund is 8XX, the Interfund Due To Obj.Sobj field is set to 2177.00 for the subobject type 00-98.</td></tr>
</table>

Click **Save**.

Other functions and features:

Retrieve	Retrieve data. The **Retrieve** button is also used to retrieve information from the last save. If you click **Retrieve**, any unsaved changes are lost.	
Print	Print account code data. **Current Tab Page** - prints only the tab page currently open. **Selected Account Code Tables** - displays the following Account Code Table Selection options: Fund/Fiscal Yr Function Object Sub-Object Organization\ Program Intent Educational Span Project Detail **All Account Code Tables** - prints all the Account Codes tab pages. Select an option, and then click **OK** to view a copy of the report. Otherwise, click **Cancel** to return to the tab. Review the report.	
	Delete a row. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**.	If accounts exist in Budget Data that use the fund/fiscal year code, a message is displayed, and the fund is not deleted.


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