Export Budget Tables - BUD7100

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Budget > Utilities > Export Budget Tables

This page is used to export a copy of the budget tables prior to running major functions. When exporting budget tables, copies of the data are exported to a user-designated archive file.

- If file ID is N (Next Year), next year Requisition and Budget tables (without the User Profiles table) are exported.
- If file ID is anything other than N, only Budget tables (without the User Profiles table) are exported.

Modify a record:

[Select a student]

The following receiving options selected on the Options > Purchasing Options page in District Administration determine how information is displayed as well as if certain requisition items can be received on this page.

- If **Use Blind Receiving** is selected, order quantities are not shown on this page.
- If **Allow Partial Receiving** is not selected, only complete requisition items can be received.
- If **Allow Receiving Overage** is not selected, only the original item quantity ordered or less can be received.

Field	Description
Campus ID	
Pass/Fail	

Click **Save**.

**NOTE:

Other functions and features:

[x] [Delete a row.] Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.	

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