

Fund - FIN2200

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This tab is used to establish the fund code and fiscal year used to track all funds and transactions associated with an account number. You can delete a fund code only if there are no accounts in the chart of accounts that are using the fund/fiscal year code.

Set up a fund code:

❑ Click **+Add** to add a row.

Field	Description
Fund/Fiscal Year	Type the fund code and the fiscal year. The fund code can be any digit between 101-999, and the fiscal year is a one-digit code that is the last digit in the fiscal (school) year.
Fund Type	Click ⌄ to select the fund type. If the fund does not have a fund type selection, the fund is not displayed on the FIN3200 - Working Trial Balance or the FIN3220 - Working Trial Balance Using Transactions report.
Fund Description	Type the fund description. The field can be a maximum of 30 characters.
Budget Fund Balance Obj.Sobj	By default, the field is set to 3700.00 if adding a new budget fund code and the object and subobject codes are left blank. By default, the subobject is set to 00 if you enter an object but leave the subobject blank.
Actual Fund Balance Obj.Sobj	By default, the field is set to 3600.00 if adding a new budget fund code and the object and subobject codes are left blank. By default, the subobject is set to 00 if you enter an object but leave the subobject blank.
Interfund Due From Obj.Sobj	This field is set based on the **Fund/Fiscal Year** field.

If the **Fund** is:	The **Interfund Due From Obj.Sobj** field is set to:
100-199	1261.00 (General Fund)
200-499	1262.00 (Special Revenue Fund)
500-599	1263.00 (Debt Service Fund)
600-699	1264.00 (Capital Projects Fund)
701-749	1265.00 (Enterprise Fund)
750-799	1266.00 (Internal Service Fund)
800-899	1267.00 (Trust and Agency Funds)
900-999	1260.00 (General Capital Assets and Long-Term Debt)

By default, this field is set to 2171.00. If the **Fund** is 8XX, then this field is set to 2177.00 for the subobject type 00-98.

❑ Click **Save**.

Other functions and features:

Retrieve	The **Retrieve** button is also used to retrieve information from the last save. If you click **Retrieve**, any unsaved changes are lost.
+Add	Click to add a row to the grid or press ALT+1. **Note**: When using ALT+1 to add a new row to the grid, you must use the 1 key on the keyboard, not the 1 key on the numeric keypad.
Print	Print account code data. **Current Tab Page** - prints only the tab page currently open. **Selected Account Code Tables** - displays the following Account Code Table Selection options: Fund/Fiscal Yr Function Object Sub-Object Organization\ Program Intent Educational Span Project Detail **All Account Code Tables** - prints all the Account Codes tab pages. Select an option, and then click **OK** to view a copy of the report. Otherwise, click **Cancel** to return to the tab. Review the report.
	Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**.


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