

Program - FIN2200

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This tab is used to establish and manage the program intent code. This two-digit code is the second and third digits of the six-character program code used to designate the intent of a program provided to students. It is used to account for the cost of instruction and other services that are directed toward a particular need of a specific set of students, not the demographic makeup of the students served.

Set up a program code:

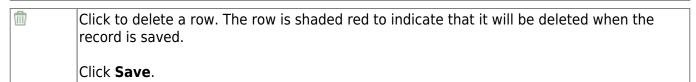
☐ Click **+Add** to add a row.

Field	Description
1	Type the program intent code for the account. The field can be a maximum of two digits.
	Type the program intent code description. The field can be a maximum of 30 characters.

☐ Click **Save**.

Other functions and features:

Retrieve	The Retrieve button is also used to retrieve information from the last save. If you click Retrieve , any unsaved changes are lost.
+Add	Click to add a row to the grid or press ALT+1. Note: When using ALT+1 to add a new row to the grid, you must use the 1 key on the
	keyboard, not the 1 key on the numeric keypad.
	Print account code data.
	Current Tab Page - prints only the tab page currently open.
	Selected Account Code Tables - displays the following Account Code Table Selection
	options:
	Fund/Fiscal Yr
	Function
	Object
	Sub-Object
	Organization\ Program Intent
	Educational Span
	Project Detail
	All Account Code Tables - prints all the Account Codes tab pages.
	Select an option, and then click OK to view a copy of the report. Otherwise, click Cancel to return to the tab.
	Review the report.





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