


# Asset Management Cross-Reference - FIN2400

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***Finance > Tables > Asset Management Cross-Reference > Object/Subobject Codes***

This tab uses the object and subobject codes of the account numbers to identify assets that are considered either capital assets or inventory.

When a purchase order is processed for payment, items that were purchased under matching account codes are identified by the system for inclusion in the Extract to Asset Management utility.

In addition, you can generate the Finance > Reports > Finance Reports > Journals, Checks, Detail Ledgers > FIN1200 - Capital Outlay Expenditure Report to help identify the object codes that need to be set up.

## Set up the Asset Management cross-reference table:

| Field | Description |
|---|---|
| **Object/Subobject** | Type the four-digit object and the two-digit subobject codes for each item tracked by the Asset Management application. |
| **Object Description** | This field is automatically populated and cannot be changed. |
| **Type** | Click ⌄ to select the asset type. |

❑ Click **Save** to save the changes.

## Other functions and features:

| | |
|---|---|
| **Retrieve** | The **Retrieve** button is also used to retrieve information from the last save. If you click **Retrieve**, any unsaved changes are lost. |
| **+Add** | Click to add a row to the grid or press ALT+1.<br>**Note**: When using ALT+1 to add a new row to the grid, you must use the 1 key on the keyboard, not the 1 key on the numeric keypad. |
| **Print** | Click to print the report. Review the report. |
| 🗑 | Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.<br><br>Click **Save**. |


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