



**Delete by File ID - FIN7900**



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## Finance > Utilities > Delete by File ID

This utility is used to remove all Finance tables except Vendor tables from a selected file ID.

### Delete a file ID:

Under **Available File IDs**, select the check box next to the file ID(s) you want to move to the **Selected File IDs** column, and then use the following buttons to move the file IDs over:



- Click to move selected entries from the left side to the right side of the page.



- Click to move all entries from the left side to the right side of the page.



- Click to move selected entries from the right side to the left side of the page.



- Click to move all entries from the right side to the left side of the page.

Click **Execute** to execute the process. A message is displayed indicating that you are about to delete the selected file IDs.

- Click **Yes** to continue deleting all selected file IDs.
- Click **No** to return to the Delete by File ID page without deleting any file IDs.

A message is displayed indicating that the process was successfully completed. Click **OK**.



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