

Delete by File ID - FIN7900

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Finance > Utilities > Delete by File ID

This utility is used to remove all Finance tables except Vendor tables from a selected file ID.

Delete a file ID:

❑ Under **Available File IDs**, select the check box next to the file ID(s) to be moved to the **Selected File IDs** column.

❑ Use the following buttons to move the file IDs over:

 - Click to move selected entries from the left side to the right side of the page.

 - Click to move all entries from the left side to the right side of the page.

 - Click to move selected entries from the right side to the left side of the page.

 - Click to move all entries from the right side to the left side of the page.

❑ Click **Execute** to execute the process. A message is displayed indicating that you are about to delete the selected file IDs.

- Click **Yes** to continue deleting all selected file IDs.
- Click **No** to return to the Delete by File ID page without deleting any file IDs.

A message is displayed indicating that the process was successfully completed. Click **OK**.


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