



## **Export Finance Tables - FIN7100**



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## Finance > Utilities > Export Finance Tables

This utility is used to export a copy of all current finance tables, requisition tables, except vendor-related and user profile tables, and accounts receivable tables, prior to running major functions. When exporting finance tables, copies of the data for the logged-on file ID are exported to a user-designated archive file.

### Export finance tables:

| Field  | Description   |
|--|---|
| <b>Export Filename</b>                               | The export file name is displayed and has the format dbccddd_mmddyyyy_fin.rsfl, where cccddd is the county-district number and mmddyyyy is the current date.  |
| <b>Enter the Password to be used for the Archive</b> | Type the password to be used to retrieve the data.  |
| <b>Execute</b>                                       | <input type="checkbox"/> Click <b>Execute</b> to execute the process. A message is displayed indicating that you are about to change data permanently confirming that you want to continue. <ul style="list-style-type: none"> <li>• Click <b>Yes</b> to continue.</li> <li>• Click <b>No</b> to return to the EOM Closing page.</li> </ul> |



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