



# Export Finance Tables - FIN7100



# Table of Contents

**Export Finance Tables - FIN7100** ..... 1



# Export Finance Tables - FIN7100

## Finance > Utilities > Export Finance Tables

This utility is used to export a copy of all current finance tables, requisition tables, except vendor-related and user profile tables, and accounts receivable tables, prior to running major functions. When exporting finance tables, copies of the data for the logged-on file ID are exported to a user-designated archive file.

### Export finance tables:

Field	Description
<b>Export Filename</b>	The export file name is displayed and has the format dbccddd_mmddyyyy_fin.rsf, where cccddd is the county-district number and mmddyyyy is the current date.
<b>Enter the Password to be used for the Archive</b>	Type the password to be used to retrieve the data.
<b>Execute</b>	<input type="checkbox"/> Click <b>Execute</b> to execute the process. A message is displayed indicating that you are about to change data permanently confirming that you want to continue. <ul style="list-style-type: none"> <li>• Click <b>Yes</b> to continue.</li> <li>• Click <b>No</b> to return to the EOM Closing page.</li> </ul>



## Back Cover