

Create New Accounts by Fund - FIN6100

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Finance > Utilities > Fiscal Year Processing > Create New Accounts by Fund

This utility creates new accounts from an existing fund/fiscal year combination. Before an account class can be created in this utility, the fund must be created using either the Mass Change Account Codes utility or by adding the fund/fiscal year to the Fund tab in the Account Code table.

These new accounts may carry over balance sheet account balances (accounts 1XXX-3XXX) from the previous fiscal year if selected. When processed for previously created balance sheet accounts, the account balance is updated. If the account already has a balance, the program adds another entry for the amount being transferred. The balancing entry for the fund, if needed, will be to the account whose object is the actual fund balance object code from the Fund tab in the Account Code table in file ID C. If a budgetary fund balance amount is transferred, the amount may need to be moved. When carrying totals forward and the next and current accounting periods exist in the file ID copied from (i.e., transactions exist in the current and next accounting periods for the file ID copied from), the next accounting period amounts are transferred to the file ID copied to regardless of which accounting period is chosen for posting.

Create new accounts by fund::

Select a student

The following receiving options selected on the Options > Purchasing Options page in District Administration determine how information is displayed as well as if certain requisition items can be received on this page.

- If **Use Blind Receiving** is selected, order quantities are not shown on this page.
- If **Allow Partial Receiving** is not selected, only complete requisition items can be received.
- If **Allow Receiving Overage** is not selected, only the original item quantity ordered or less can be received.

Field	Description
Campus ID	
Pass/Fail	

Click **Save**.

**NOTE:

Other functions and features:

	Delete a row. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.


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