maskcrosswalk

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Mask Crosswalk - FIN6800

Finance > Utilities > Mass Change Account Codes > Mask Crosswalk

This tab is used to select elements of any 20-digit account code number and change it to another number, taking the transactions for the old account to the new account. The old account code will be deleted.

Mask crosswalk edit notes:

The from and to account codes cannot be all Xs or all spaces. If all digits are entered in each component, the codes must exist in the code table. The account code components are checked as follows:

1. The class objects (first digit of the object code) must be the same (e.g., 199-XX-5XXX.XX-XXX-5XXXXX cannot be crosswalked to 199-XX-6XXX.XX-XXX-5XXXXX).
2. When entire account codes are entered, the from account code must exist in the budget table and all components of the to account code must exist in the account code tables. The account codes must be different between the from and to.

Object and function edits are as follows:

- Classes 1, 2, 3, 5, 6, 7, and 8 are allowed to crosswalk.
- The from and to classes must be the same.
- For classes 1, 2, or 3, the function must be 00.
- For class 5, the function must be 00, and the major object (second digit of object code) must be 7, 8, or 9 (to edits only).
- For class 6, the function must not be 00, and the major object must be 1, 2, 3, 4, 5, or 6.
- For class 7, the function must be 00, and the major object must be 9 (to edits only).
- For class 8, the function must be 00, and the major object must be 9 (to edits only).

Process the mask crosswalk:

Field	Description
From Mask	Type the from account code elements you want to crosswalk.
To Mask	Type the to account code elements you want to crosswalk.

Click **+Add** to include additional account codes in the mask crosswalk.

- If changing more than one account code at a time, make sure that all criteria can be accommodated.
- If all criteria cannot be accommodated, complete one mask at a time.

NOTE: Verify the mask for accuracy. The data in **From Mask** field is copied to what is in the **To Mask** field.

Under **Object Description**, select one of the following:

Existing Code Description from Budget	Select to retrieve the existing code element description from the current budget.
New Object Description from Object Table	Select to replace the current description from the budget with the object code description in the account code table.

Under **Options**, select one of the following fields if changes need to be made to transactions related to the budget:

Update Vendor 1099 Work Table
Update Credit Memos
Update Bank Account Fund Groups
Update Current Year Payroll Tables
Update Current Year PMIS Distribution Tables

Note: You must be logged on to file ID C (current year) to update payroll tables. The Deduction Check table (bhr_pay_liab_checks) is updated at all times in file ID C. If you are not logged on to file ID C, the table is not updated.

Reset	Reset data. ❑ Click **Reset** to clear all crosswalk records and reset all previously selected options to the default.
Execute	Execute the process. ❑ Click **Execute** to initiate the mask crosswalk. • If any errors are encountered during the process, an Error Listing report is displayed. • If there are no errors, the Error Listing report is not displayed. If there are no errors, the Mask Crosswalk report is displayed. Review the report.
Process	Process the changes.
Cancel	Click to discard the mask crosswalk and close the page without changing any account codes.

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