



# **mergevendornumber\_backup**



# Table of Contents



In the **Export Path** field, perform one of the following functions:

- Type the drive and folder name of where to export a copy of the tables. The system creates the export files (e.g., db001007\_6\_03192002\_01(s).rsf for payroll).
- Click **Browse**, then select the folder into which to export a copy of the tables.
- Click **OK** to select the folder, or click **Cancel** to close the dialog box without processing.

Click **Execute**. A message is displayed asking you to verify the path of the export.

- Click **Yes** to accept the export path or **No** to not accept the export path and return to the Merge Vendor Number page.
- Click **Cancel** to close the dialog box without exporting tables.

In the archive password dialog box, type a password, and then click **OK**.

The tables are exported, and a message is displayed indicating that the export process completed successfully. Click **OK**.



## Back Cover