



## **acct\_rec\_update\_totals**



## Table of Contents



Click **Update Totals/Description** to populate the default offset fields. Click  to select a different offset object code, subobject code, or organization code for the offset account.

The **Budget Total** and **Description** are also updated.

**Notes:**

- The **Offset Obj**, **Offset Sobj**, and **Offset Org** fields can only be changed for an unprinted invoice.
- By default, the **Offset Obj** and **Offset Sobj** fields are automatically populated based on the **Accounts Receivable** field on the Finance > Tables > District Finance Options > Clearing Fund Maintenance tab.
- By default, the **Offset Org** field is set to 000.
- The **Offset Obj** field is limited to 12XX accounts only.
- The **Offset Fund** and **Offset Fscl Yr** fields cannot be changed.



## Back Cover