



Select AR permissions

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Under **Accounts Receivable**, select **Global Access** to allow the user to view all invoices regardless of the originator.

The screenshot shows a web application interface for user profile maintenance. At the top, there is a green header with a home icon, the breadcrumb 'Maintenance > User Profiles', and a dropdown menu for 'District Administration'. Below the header is a 'Save' button. A toolbar contains a dropdown menu, 'Retrieve User', 'Lookup User', 'Add User', 'Delete User', and 'Remove Process' buttons. A navigation bar has tabs for 'ACCOUNTS', 'PERMISSIONS' (which is active), 'PURCHASING PERMISSIONS', 'PURCHASING ADDRESSES', 'PURCHASING REQUESTORS', and 'PURCHASING RESTRICT CAMPUS/DEPT'. A 'Print' button is located below the tabs. The main content area features a section titled 'Accounts Receivable' with a 'Global Access' checkbox checked and highlighted by a red box. Below this are three input fields: 'Offset Obj', 'Offset Subj', and 'Offset Org', each with a dropdown arrow.



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